



**Mackenzie County**

# **BUDGET COUNCIL MEETING AGENDA**

**FEBRUARY 27, 2018**

**10:00 A.M.**

**COUNCIL CHAMBERS  
FORT VERMILION, AB**



**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Tuesday, February 27, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

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<b>CALL TO ORDER:</b>	1.	a)	Call to Order	
<b>AGENDA:</b>	2.	a)	Adoption of Agenda	3
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a)	None	
<b>DELEGATIONS:</b>	4.	a)	None	
<b>COUNCIL COMMITTEE REPORTS:</b>	5.	a)	None	
<b>GENERAL REPORTS:</b>	6.	a)	None	
<b>TENDERS:</b>			Tender openings scheduled for 11:00 a.m.	
	7.	a)	Municipal Census Coordinator – Request for Proposals	5
<b>PUBLIC HEARINGS:</b>	8.	a)	None	
<b>ADMINISTRATION:</b>	9.	a)	None	
<b>AGRICULTURE SERVICES:</b>	10.	a)	None	
<b>COMMUNITY SERVICES:</b>	11.	a)	2018 Fire Truck Purchase	9

<b>FINANCE:</b>	12.	a)	Bylaw 1092-18 Fee Schedule	19
		b)	2018 Operating and Capital Budgets	65
<b>OPERATIONS:</b>	13.	a)	None	
<b>PLANNING &amp; DEVELOPMENT:</b>	14.	a)	None	
<b>UTILITIES:</b>	15.	a)	None	
<b>INFORMATION / CORRESPONDENCE:</b>	16.	a)	None	
<b>IN CAMERA SESSION:</b>			<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	17.	a)	None	
<b>NOTICE OF MOTION:</b>	18.		Notices of Motion	
<b>NEXT MEETING DATES:</b>	19.	a)	Regular Council Meeting February 28, 2018 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting March 13, 2018 10:00 a.m. Fort Vermilion Council Chambers	
<b>ADJOURNMENT:</b>	20.	a)	Adjournment	



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>February 27, 2018</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>TENDER Municipal Census Coordinator – Request for Proposals</b>

## **BACKGROUND / PROPOSAL:**

A Request for Proposal (RFP) was advertised on February 2, 2018, asking for proposals to conduct a Municipal Census as a Municipal Census Coordinator. The RFP submission deadline was 2:00 p.m. on February 23, 2018.

The Regional Economic Development Initiative (REDI) conducted a census on behalf of Mackenzie County in 2015. REDI contracted services for a census coordinator for Mackenzie County, Town of High Level and Rainbow Lake on a joint project.

Mackenzie County intends to hire a Municipal Census Coordinator as a contracted manager to complete the Mackenzie County 2018 Census, which includes: hiring, training, and supervision of the enumerators, defining enumeration areas and determining walking/driving routes, quality control of data collected, analysis and reporting of final population numbers, ensuring compliance with the Province of Alberta Legislation.

In the 2016 Federal Census, 11,171 residents were enumerated. The County expects an increase in population as a result of a previous 2015 municipal census that totaled 11,750 residents.

The RFP will be evaluated using the following rubric:

<b>Evaluation Criteria</b>	<b>Points</b>	<b>Score</b>	<b>Comments</b>
<b>Relevant Experience</b> <ul style="list-style-type: none"> <li>• Project scope</li> <li>• Qualifications of the persons as they relate to proposed roles</li> <li>• Experience of project team members with systems the same as, or similar to the system proposed for Mackenzie County</li> <li>• Satisfaction of existing customers</li> <li>• Knowledge of Northwest Alberta</li> <li>• Knowledge of technical requirements</li> <li>• Innovation</li> </ul>	<b>30</b>		
<b>Project Comprehension</b> <ul style="list-style-type: none"> <li>• Intentions and expectation indicating how requirements of the RFP will be fulfilled</li> <li>• Services to be provided</li> <li>• Familiarity with proposed technology</li> <li>• Familiarity with Provincial Census Manual and legislated requirements</li> </ul>	<b>20</b>		
<b>Proposed Fee Structure</b> <ul style="list-style-type: none"> <li>• Manpower</li> <li>• Supplies and other related costs</li> <li>• Additional costs identified</li> </ul>	<b>35</b>		
<b>Quality Control/Methodology</b> <ul style="list-style-type: none"> <li>• Project timelines</li> <li>• Methodology to complete each phase</li> <li>• Activities to see the project to successful conclusion</li> </ul>	<b>15</b>		
<b>Total Points</b>	<b>100</b>		

### **OPTIONS & BENEFITS:**

Higher census numbers contribute to more favorable funding and grant opportunities for Mackenzie County. In the past the municipal census has provided higher population counts than federal census. The 2018 Mackenzie County census count can be used until the next federal census of 2021.

### **COSTS & SOURCE OF FUNDING:**

Planning Department has budgeted for the Municipal Census with \$25,000 contribution from REDI (Regional Economic Development Initiative). The municipality is also responsible for contracting Airdrie Census software system out of this budget.

### **SUSTAINABILITY PLAN:**

**Strategy E27.3** Undertake a timely municipal census during major population shifts.

### **COMMUNICATION:**

Successful bidder will be notified.

### **RECOMMENDED ACTION:**

#### **Motion 1**

☒ Simple Majority      ☐ Requires 2/3      ☐ Requires Unanimous

That the Municipal Census Coordinator – Request for Proposals (Envelope #2 – Technical Proposal) for the Municipal Census Coordinator be opened.

#### **Motion 2**

☒ Simple Majority      ☐ Requires 2/3      ☐ Requires Unanimous

That administration review the technical proposal for the Municipal Census Coordinator and prepare a recommendation for the February 28, 2018 Council Meeting.







Mackenzie County

# REQUEST FOR DIRECTION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>February 27, 2018</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>2018 Fire Truck Purchase</b>

## **BACKGROUND / PROPOSAL:**

At the January 23, 2018, Committee of the Whole Meeting, Council was presented with a report on the replacement of the 1995 GMC Fire Truck in the 2018 Capital Budget at the cost of \$500,000. This report is attached for information. The intention was that it be brought back for a decision at the next Council Budget meeting.

The budget that was presented at the February 12, 2018 meeting did not include funds for this replacement truck.

## **OPTIONS & BENEFITS:**

When these vehicles are purchased it is typical to pay a 10% deposit and the remainder is paid when the company receives delivery of the chassis and the balance upon delivery of the unit to the County. It is possible to budget a portion of the cost in 2018 and the balance in 2019 in order to distribute it between two years.

## **COSTS & SOURCE OF FUNDING:**

Should Council decide to include this item in the 2018 budget there are two recommended methods of budgeting for this item as follows:

Option 1 – Budget \$500,000 in 2018. 100% of the value of the vehicle would be entered in the 2018 budget.

Option 2 – Budget \$50,000 in the capital budget for the down payment and place \$200,000 in reserves in 2018. In 2019 an additional \$250,000 would need to be budgeted to pay the balance of the unit.

**SUSTAINABILITY PLAN:**

**COMMUNICATION:**

**RECOMMENDED ACTION:**

☐ Simple Majority      ☒ Requires 2/3      ☐ Requires Unanimous

For discussion.

## **REPORT**

**DATE:** January 4, 2018  
**TO:** Council  
**FROM:** Doug Munn, Director of Community Services  
**SUBJECT:** 2018 Fire Truck Purchase

During the 2018 Budget discussions Council requested more information in order to justify the purchase of a fire truck for La Crete. This report will cover the following topics:

- a) Fire Underwriters Survey and it's impact on Fire Truck Fleet
- b) NFPA Response Times
- c) Detailed review of the La Crete Fire Truck Fleet
- d) Use of Trucks
- e) Justification to purchase new fire truck in 2018

### **The Fire Underwriters Survey**

Fire Underwriters Survey (FUS) a subsidiary of SCM Insurance Inc., is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada.[1] Fire Underwriters Survey publishes the Canadian Fire Insurance Grading Index which is utilized by the property-casualty insurers in that country.

The intent of the system of fire insurance grading is primarily to provide insurers with accurate information to base underwriting decisions on, however a significant benefit of the system is that it results in incentives for development of recognized forms of public fire protection by communities throughout Canada. Many Canadian communities organize and develop their public fire protection systems and organizations to strategically optimize the cost benefit to constituents. [Wikipedia].

Appendix 1 Insurance Grading Recognition of used or Rebuilt Fire Apparatus (FUS) provides more detail on the grading used by underwriters regarding fire protection. This article will help to explain the need to keep the fleet up to a certain standard.

## **National Fire Protection Agency (NFPA) – Response Time Standards for Volunteer Fire Departments**

The NFPA sets standards for fire fighting in Canada. NFPA 1720 applies to volunteers who typically don't have personnel on-duty in stations and instead respond to page-out from home, work, or elsewhere. It is this fact of volunteer response that introduces a key variable into the picture. Volunteers cannot guarantee availability like career, on-duty staff can do unless the volunteers are in the station when actually alerted. In this standard response goal criteria are very different and intended to reflect the nature of a volunteer response system.

In general, 1720 provides the following benchmarks:

- Urban Zones with >1000 people/sq. mi. call for 15 staff to assemble an attack in 9 minutes, 90% of the time.
- Suburban Zones with 500-1000 people/sq. mi. call for 10 staff to assemble an attack in 10 minutes, 80% of the time.
- Rural Zones with <500 people/sq. mi. call for 6 staff to assemble an attack in 14 minutes, 80% of the time.
- Remote Zones with a travel distance =8 mi. call for 4 staff, once on scene, to assemble an attack in 2 minutes, 90% of the time.

## **Review of La Crete Fire Truck Fleet**

Appendix 2 is a list of all fire trucks owned by Mackenzie County and it provides some details of each vehicle. The following Table 1 summarizes the trucks in La Crete and following is details on each of these vehicles:

**Schedule 1 – La Crete Fire Truck Fleet**

5	1991	GMC	LC FIRE DEPT #2	\$180,000	FT-2	PUMPER/backup	To replace in 2018
6	1995	FREIGHTLINER	FL106	\$1	FT-2	LADDER	Purchased in 2016
7	2004	PETERBILT	330 PUMPER	\$186,305	FT-2	PUMPER	
8	2006	PETERBILT	RESCUE UNIT	\$227,716	RV-2	RESCUE	
9	2012	FREIGHLINER	1145D	\$316,347	FT-2	TANKER/drafting	

### **Truck #5 – 1991 GMC**

Age: 27 Years Old

Underwriter Grading: No Credit in Grading

Type/Use : Pumper

Billing Hours: 0 billing hours in 2017

Features:

- Designed as a stationary pumper to fight structural fires
- Medium water tank – 700 gallons
- Medium pump capacity

Notes: This truck is technically a backup pump and it was mainly used for a backup pumper when other units are out on a call so that communities are not left vulnerable or for major or difficult to access fires, it was used as a relay truck. Examples of this would be when a fire is a distance away from a dugout this vehicle can act as a “booster” to relay water from a distant water source. The vehicle had 109 active pump hours in 2016 before the drafting pump broke. Due to the age of the vehicle many parts are no longer available. The vehicle is no longer recognized by the Fire Underwriters Survey. This vehicle is not being used due to its condition and it is recommended for replacement in 2018.

### **Truck #6 – 1995 Freightliner**

Age: 22 Years Old

Underwriter Grading: No Credit in Grading

Type/Use : Ladder/Pumper

Billing Hours: 54 billing hours in 2017

Features:

- Remote control ladder to attack from above and access structures
- Small water tank – 500 gallons
- Large pump capacity

Notes: This ladder/pumper is recognized by the Fire Underwriters Survey as a secondary unit. It is a vital piece of equipment for structure fires, industrial fires, high angle/building rescues as well as for events like the Norboard fire in 2016 were our back-up pumper truck pumped for a 109 hours. We are careful with the amount we invest in repairs into this vehicle as the costs have been very high and we are recommending replacement in 2021.

### **Truck #7 – 2004 Peterbuilt**

Age: 14 Years Old  
Underwriter Grading: First Line  
Type/Use : Engine (Pumper Truck)  
Billing Hours: 86 billing hours in 2017  
Features: 

- Medium water tank capacity – 1,000 gallons
- Large pump capacity
- Designed as a stationary pumper to fight structural fires

  
Notes: This is the primary pumper used in almost all fires and a critical component in our fleet. It will be considered First Line until it is 20 years old.

### **Truck #8 – 2006 Peterbuilt**

Age: 12 Years Old  
Underwriter Grading: No Grading: Rescue trucks are not considered fire Trucks for the Fire Underwriter Survey  
Type/Use : Rescue Vehicle  
Billing Hours: 93 billing hours in 2017  
Features: 

- Designed to transport rescue equipment
- Small foam system but it is not capable of extinguishing a vehicle fire.

  
Notes: The Rescue Truck is intended to respond to incidents when there is human injury and is equipped with jaws-of-life, first response medical aid equipment and other rescue equipment.

### **Truck #9 – 2012 Freightliner**

Age: 6 Years Old  
Underwriter Grading: First Line  
Type/Use : Tanker/Drafter  
Billing Hours: 54 billing hours in 2017  
Features: 

- Large water tank – 3,000 gallons
- Medium pump capacity
- Ability to draft water
- Main function to shuttle and relay water
- Limited use due to heavy weight

  
Notes: This unit is our main tanker and is used in all fires and it shuttles water when additional water is required. It is able to draft water from a source and can be used to deliver water to a pumper source.

Notes: Hours of use excludes training, MCR calls and the units that responded but didn't get used on the incidents.

### **Use of Trucks**

Vehicles are used in a variety of ways. The descriptions above give basic information on each vehicle and their abilities however the way they are used varies depending on the incident. Following are examples of the type of incidents that occur:

- Motor Vehicle Collisions
- Structure/Industrial Fires
- Vehicle Fires
- Grass Fires
- Equipment Fires
- Power-line Related Fires
- Fire Alarms
- Aircraft Collision
- Bale Fires and a Sawmill Dust Explosion
- Low angle/confined space rescue/recovery
- Property protection (protecting property/yard sites in wildfire events)

In most cases the First Line vehicles will be sent to a fire scene, however certain situations will require additional pump capacity and the secondary units will be called to use for either relaying pumping or shuttling water or for additional pumping capacity on large fires. In 2017 there were two incidents where occupants were in buildings so quick response is critical. During smaller events the second line vehicles remain at the station in case a second call comes in. It is risky to expect other stations to be used for a second call because they would not be able to meet the required response time. The first few minutes of a fire are the most critical and the sooner the response vehicles arrive, the better the chance of saving lives and property. In rural area there is less chance of a second fire breaking out therefore the risk is lower. The section on Response Times in this report provides better information on the expectations placed on fire departments.

Why is there a need for five trucks in La Crete? To begin with, one of the trucks is a Rescue Truck and is not typically used for fire response. As mentioned earlier, we have had several occasions annually when all four of our fire trucks are being used on a single fire. During a recent house fire in Blumenort area both La Crete and Fort Vermilion were dispatched. The Tankers will be used to shuttle water to the pumpers. One of the pumpers can no longer draft water so the tanker must remain a nurse vehicle to feed the pumper. Depending on the type of fire that is being fought it is not uncommon to send out all vehicles to a fire. When necessary vehicles from other stations are called to assist. During a recent fire between La Crete and Fort Vermilion both fire departments responded and all vehicles were used.

The majority of our newer industrial building within La Crete (including Heimstead Lodge) have sprinkler systems in place for added protection. This is an excellent protection program, however in order to maintain the benefit it takes one of our pumper trucks full capacity and a fire hydrant just to maintain the pressure/flow of the sprinkler system. We have learned from experience that for bigger fires we've always needed two to three trucks for the fire attack/exposure protection.

The Ladder truck is a specialized vehicle that is valuable for structure fires. The ability to attack from above coupled with the ability to mount a hose on the end of the ladder increases the ability to extinguish a blaze and protect surrounding property. The ladder has also given us access to a number of bin fires at our local Sawmill, which greatly improves the safety of our firefighters and enhances our firefighting capabilities. Although this vehicle is not rated through the underwriters it serves a very valuable function. We recently had to spend significant dollars to repair the vehicle but we felt it worth the investment because of its abilities to attack from above and remotely direct water.

It should be pointed out that two of the four fire trucks no longer meet the Fire Underwriters requirements. As the fleet ages it is important to keep them young.

### **Justification to purchase a new Fire Truck in 2018**

The following was written by Peter Wiebe:

#### **Justification for a new Fire Truck – By Fire Chief Peter Wiebe:**

In the last seven years we have seen an increase to our call volume within the fire services, particularly with; grass, brush, powerline, vehicle and equipment fires as well as quad, snowmobile and motor vehicle incidents. A number of these incidents tend to be off road making it difficult or impossible to access the actual site with our current fire trucks, during this time we have also experiencing an increase in multiple simultaneous calls, stretching our resources to the point of limited or no coverage within the La Crete response area. Also seeing that our pumper trucks are getting up in age and are experiencing mechanical problems I'm proposing that we would replace the truck with the mechanical pump problems in 2018. Our back-up pumper truck in La Crete is 26 years old, is not recognized by the Fire Underwriters Survey as a frontline or secondary unit and has mechanical problems with the pump that results in the inability to draft. Being that this truck gets utilized in rural calls and is one of the trucks that is a key piece of equipment for relay pumping as well as for the bigger events within the area like the Norboard fire in 2016 were our pumper truck pumped for a 109 hours. The wildland urban interface truck (identical to the truck in Zama) would be an excellent replacement truck for the needs of our community. This truck would be utilized as a pumper/rescue in the event of multiple calls at the same time, or multiple vehicles involved in a collision where extrication or assistance in fire suppression is needed and for towing our Sprinkler Trailer, Technical Rescue Trailer and our 6x6



and Fire Cady. This would ensure that we still have a back-up rescue unit in the event that our main rescue unit is out on a Hazmat call, MVC, assisting Fort Fire on a Motor Vehicle Collision or is out providing Rehab, self-contained breathing apparatus and tool support at a lengthy structure fire within the county. Having the manpower to man the unit and seeing the need over the past five years I feel that in order to maintaining our level of service to our citizens and rate payers of Mackenzie County this would be fairly cost effective replacement option.

- The ultimate urban interface vehicle. The Rosenbauer Timberwolf is designed to meet both the requirements of a Type 1 structural pumper and a Type 3 off-road, wildland, fire-fighting vehicle. The unit would have a 1250 GPM multi-stage pump and a 750 gallon water tank to meet the complex challenge of fire-fighting.
- Design construction for extreme-duty applications, superior pumping capability with high flow, high pressure and foam applications, user friendly design with simple to operate pump controls, rescue style body for all kinds of equipment storage

### **Summary**

Of the four fire trucks in the La Crete Fleet two of them are no longer recognized by the Fire Underwriter Survey. One of the graded trucks is 12 years old and will not be graded in 6 years from now and it is important to keep our fleet young. Our secondary pumper can no longer draft water, which is an important function for a backup vehicle when fighting structure fires and we are having trouble getting parts for this 26 year old vehicle.

It is recommended that Council include \$500,000 in the 2018 Capital budget for the replacement of the 1995 Pumper truck.

### **Appendices:**

Appendix 1 - Insurance Grading Recognition of used or Rebuilt Fire Apparatus

Appendix 2 – Summary of Mackenzie County Fire Truck Fleet





**Mackenzie County**

## **REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>February 27, 2018</b>
<b>Presented By:</b>	<b>Karen Huff, Director of Finance</b>
<b>Title:</b>	<b>Bylaw 1092-18 Fee Schedule</b>

### **BACKGROUND / PROPOSAL:**

Administration has reviewed the Fee Schedule Bylaw and brought proposed changes to the Finance Committee.

At the December 13, 2017 Finance Committee meeting the following motion was carried:

#### **MOTION FC-17-12-148**

**MOVED** by Councillor A. Peters

That the Finance Committee recommends to Council that the current Fee Schedule Bylaw be amended as discussed.

**CARRIED**

Since the amendments were presented to the Finance Committee other changes to the Bylaw were proposed by various departments. All proposed amendments have been highlighted in the attached document.

### **OPTIONS & BENEFITS:**

Costs for services were reviewed and fees charged to ratepayers were adjusted to reflect actual costs to the county.

### **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION:**

## **RECOMMENDED ACTION:**

### Motion 1

☐ Simple Majority      ☒ Requires 2/3      ☐ Requires Unanimous

That first reading be given to Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County.

### Motion 2

☐ Simple Majority      ☒ Requires 2/3      ☐ Requires Unanimous

That second reading be given to Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County.

### Motion 3

☐ Simple Majority      ☐ Requires 2/3      ☒ Requires Unanimous

That consideration be given to go to third reading of Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

### Motion 4

☐ Simple Majority      ☒ Requires 2/3      ☐ Requires Unanimous

That third reading be given to Bylaw 1092-18 being the Fee Schedule Bylaw for Mackenzie County.

Mackenzie County		
Self-generated Revenue		
at December 31, 2017		
Account	Description	Items included in account
1-32-30-00-124	LOCAL IMPROVEMENT - FRONTAGE	\$32,355.68
1-32-40-00-124	LOCAL IMPROVEMENT - FRONTAGE	\$49,098.29
1-41-50-00-124	WATER/SEWERFRONTAGE	\$5,925.57
1-42-30-00-124	SEWER FRONTAGE	\$3,808.99
1-42-50-00-124	SEWER FRONTAGE	\$12,368.51
1-32-40-00-261	ICE BRIDGE	\$130,000.00
1-12-20-00-420	SALES OF GOODS & SERVICES	\$520.00 HL - Maps, photo copying
1-12-30-00-420	SALES OF GOODS & SERVICES	\$22,656.18 FV - Maps, Assessment Appeal Fees, Tax Certificates
1-12-40-00-420	SALES OF GOODS & SERVICES	\$3,355.00 LC - Maps, photo copying
1-23-30-00-420	SALES OF GOODS AND SERVICES	\$17,895.87 INVC for Fire Insidences
1-23-40-00-420	SALES OF GOODS & SERVICES	\$72,216.86 INVC for Fire Insidences
1-32-30-00-420	SALES OF GOODS & SERVICES	\$57,436.06 Snow Plow and Dust Control Sales
1-32-40-00-420	SALES OF GOODS & SERVICES	\$40,303.00 Snow Plow and Dust Control Sales
1-32-50-00-420	SALES OF GOODS & SERVICES	\$1,235.00 Lawn Maintenance
1-41-30-00-420	SALES OF GOODS & SERVICES	\$5,430.00 Move In/Out, Cardlock, Frost plates
1-41-40-00-420	SALES OF GOODS & SERVICES	\$59,183.08 Move In/Out, Cardlock, Frost plates
1-41-50-00-420	SALES OF GOODS & SERVICES	\$800.00 Move In/Out, Cardlock, Frost plates
1-42-30-00-420	SALES OF GOODS & SERVICES	\$350.00 Sewer Camera Rental
1-43-30-00-420	SALES OF GOODS & SERVICES	\$7,705.00 Garbage Card revenue, First Nations pickup service
1-43-40-00-420	SALES OF GOODS & SERVICES	\$72,365.44 LC Residential pick up service, Waste Transfer Station
1-43-50-00-420	SALES OF GOODS & SERVICES	\$930.00 Garbage Card revenue
1-61-00-00-420	SALES OF GOODS & SERVICES	\$5,097.89 Land use bylaw fees, aerial photos
1-63-30-00-420	SALES OF GOODS AND SERVICES	\$1,585.11 Mowing First Nations lands, admin fees for pipe rentals
1-72-20-00-420	SALES OF GOODS & SERVICES	\$19,242.15 Hutch Lake Campground Fees
1-72-30-00-420	SALES OF GOODS & SERVICES	\$4,460.00 Machesis Lake Campground Fees
1-72-40-00-420	SALES OF GOODS & SERVICES	\$70,418.00 Wadlin Lake Campground Fees
1-72-50-00-420	SALES OF GOODS & SERVICES	\$1,595.00 Zama Campground Fees
1-41-30-00-421	SALE OF WATER -METERED	\$524,948.81 metered water, sale to Norbord/Tall Cree
1-41-40-00-421	SALE OF WATER -METERED	\$1,499,884.50 sale of metered water
1-41-50-00-421	SALE OF WATER -METERED	\$119,015.08 sale of metered water
1-42-30-00-421	SALE OF SEWER	\$194,497.12 Sewer Meter
1-42-40-00-421	SALE OF SEWER	\$688,796.38 Sewer Meter
1-42-50-00-421	SALE OF SEWER	\$48,468.61 Sewer Meter
1-41-30-00-422	SALE OF WATER-BULK	\$236,082.97 bulk water sales
1-41-40-00-422	SALE OF WATER-BULK	\$537,497.16 bulk water sales
1-41-50-00-422	SALE OF WATER-BULK	\$36,311.05 bulk water sales
1-42-30-00-422	LAGOON SERVICE FEES	\$55,474.55 Sewage Disposal
1-42-40-00-422	LAGOON SERVICE FEES	\$123,740.18 Sewage Disposal
1-42-50-00-422	LAGOON SERVICE FEES	\$9,682.97 Sewage Disposal
1-66-00-00-424	SALE OF LAND	\$8,000.00
1-12-30-00-510	PENALTIES & COSTS ON TAXES	\$1,030,334.92 Tax Penalties
1-12-40-00-511	PENALTIES ON AR & UTILITIES	\$3,292.70 penalties on accounts receivable
1-41-00-00-511	PENALTIES ON AR & UTILITIES	\$56,226.76 penalties on utilities
1-26-30-00-520	LICENSES & PERMITS	\$435.00 Dog Licences
1-32-00-00-520	LICENSES & PERMITS	\$4,151.02 TRAVIS permits
1-61-00-00-520	LICENSES & PERMITS	\$42,118.00 Business licenses, development permits
1-41-00-00-521	OFFSITE LEVY for WATER &/OR SEWAGE	\$21,850.59 Subdivision Offsite Levy
1-61-00-00-522	MUNICIPAL RESERVE REVENUE	\$70,980.00 Municipal Reserve
1-61-00-00-525	SUBDIVISION FEES	\$750.00 Subdivision Time Extension Fee
1-66-00-00-525	SUBDIVISION FEES	\$29,600.00 Subdivision fees
1-61-00-00-526	SAFETY CODE PERMITS	\$241,453.39 safety codes
1-61-50-00-526	SAFETY CODE PERMITS	\$0.00 safety codes
1-26-30-00-530	FINES	\$22,684.66 Dog Impound Fee, GOA Fines Distribution
1-61-00-00-531	SAFETY CODE FEES	\$9,764.02 safety codes
1-12-00-00-550	INTEREST REVENUE	\$514,574.91 Interest on investments
1-12-00-00-560	RENTAL & LEASE REVENUE	\$4,735.58 Land Rental (ATCO)
1-12-30-00-560	RENTAL & LEASE REVENUE	\$3,745.50 employee rent, corridor communications,
1-12-50-00-560	RENTAL AND LEASE REVENUE	\$47,601.46 employee rent
1-25-00-00-560	RENTAL AND LEASE REVENUE	\$8,100.00 Invoiceing for Ambulance Bay Rental

Mackenzie County		
Self-generated Revenue		
at December 31, 2017		
Account	Description	Items included in account
1-26-00-00-560	RENTAL REVENUE	\$10,356.90 RCMP office rental
1-33-00-00-560	RENTAL AND LEASE REVENUES	\$35,079.44 Airport Leases
1-33-30-00-560	LEASE & RENTAL REVENUE	\$15.00 Airport Leases and Apache
1-61-00-00-560	RENTAL & LEASE REVENUE	\$300.00 Surface Leases, Compensation
1-63-30-00-560	RENTAL & LEASE REVENUE	\$18,035.43 Rental of Equipment
1-32-40-00-570	INSURANCE PROCEEDS	\$3,234.00
1-12-00-00-597	OTHER REVENUE	\$8,475.38 WCB Reduction
1-12-30-00-597	OTHER REVENUE	\$50,947.74 Patronage refunds, NSF Fees, payments for utilities invoiced to npos etc
1-23-30-00-597	OTHER REVENUE	\$98.60
1-41-00-00-597	OTHER REVENUE	\$20.29
1-43-00-00-597	OTHER REVENUE	\$276.10
1-51-00-00-597	OTHER REVENUES	-\$2,000.00
1-72-00-00-597	OTHER REVENUE	\$40,775.34
1-63-00-00-790	TRADESHOW REVENUE	\$1,716.00 Cash Reciepts
1-63-30-00-790	AGRICULTURE TRADESHOW REVENUE	\$21,532.25 Booth and Challenges
1-12-00-00-890	Gain (Loss) Penny Rounding	\$0.31

**BYLAW NO. ~~1068-17~~ 1092-18**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

**1. SHORT TITLE**

This bylaw may be cited as the “Fee Schedule Bylaw”

2. That the fees for services be approved as follows:

**ADMINISTRATION**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps 42" bond paper 50"-60" photo paper	\$25.00 \$90.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps Not laminated Laminated	\$10.00 \$40.00	Applicable

## **ADMINISTRATION CONT'D**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Aerial Photos & Customized Prints	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00;  Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable
Boardroom Rental (no charge to non-profit community groups)	\$300.00/day \$150.00/half-day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

## **AGRICULTURE**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Shelterbelt Trees	Actual Cost plus 5% Administration Fee	Applicable

## **APPEAL FEES**

### Agricultural Appeal Board

<b>Relevant Act</b>	<b>Amount</b>	<b>GST</b>
Weed Control Act	\$500.00	N/A
Soil Conservation Act	\$50.00	N/A
Agricultural Pests Act	\$100.00	N/A

Note: The appeal fee shall be refunded to the appellant if the Board rules in favour of the appellant.

## **RELEASE OF INFORMATION (FOIPP REQUESTS)**

Pursuant to the provisions of Section 95 of the Freedom of Information and Protection of Privacy Act RSA 2000, Chapter F-25, a local public body may set fees as required to process requests for information; however the fees must not exceed the fees provided for in the regulations.

Mackenzie County shall charge fees in accordance with the Freedom of Information and Protection of Privacy Regulation, AR186/2008, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.



## **BUSINESS LICENSES**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
<b>Fees:</b>		
Annual Business License (ABL) – Business Commencement until March 1 <sup>st</sup> – Mandatory	\$0.00	N/A
ABL – Subsequent Years – Mandatory	\$50.00	N/A
ABL – Amendment	\$25.00	N/A
ABL – Replacement	\$25.00	N/A
<b>Penalties:</b>		
No ABL (false information, etc.) – 1 <sup>st</sup> Offence	\$250.00	N/A
No ABL (false information, etc.) – 2 <sup>nd</sup> Offence	\$500.00	N/A
Failure to Comply with ABL – 1 <sup>st</sup> Offence	\$250.00	N/A
Failure to Comply with ABL – 2 <sup>nd</sup> Offence	\$500.00	N/A
Failure to Display ABL	\$50.00	N/A

## **HAWKERS AND PEDDLERS LICENSE**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
<b>Fees:</b>		
Application Processing Fee	\$100.00	N/A
Operational Fee – Per Day	\$30.00	N/A
<b>Penalties:</b>		
First Offense	\$100.00	N/A
Second Offense	\$500.00	N/A
Third & Subsequent Offenses	\$1,000.00	N/A
Failure to Report Operational Days	Invoice for total operational business days in a year	N/A

## **DEVELOPMENT**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Area Structure Plan	\$25.00 Hard Copy	Applicable
Municipal Development Plan	\$50.00 Hard Copy	Applicable
Land Use Bylaw	\$50.00 Hard Copy	Applicable
General Municipal Standards Manual	\$50.00 Hard Copy	Applicable
File Search	\$50.00	Applicable
Written Zoning Confirmation Request	\$25.00 Per Lot	Applicable
Compliance Request – Residential	\$50.00 Per Lot	Applicable
Compliance Request – Commercial/Industrial	\$75.00 Per Lot	Applicable
Revised Letter of Compliance (within 3 months)	50% of Full Price	Applicable
Rush Compliance Request (1-3 Business Days)	Double Listed Price	Applicable
Municipal Development Plan Amendment	\$2,000.00	N/A
Area Structure Plan Amendment	\$2,000.00	N/A
Land Use Bylaw Amendment	\$700.00	N/A
Land Use Bylaw Rezoning	\$400.00	N/A
Road Closure Bylaw	\$400.00	N/A
Bylaw Amendment Advertising & Notification Cost	Invoice According to Cost + 5% Administration Fee	Applicable
Development Permit - Other than Commercial or Industrial – Permitted Use	\$50.00	N/A
Development Permit - Other than Commercial or Industrial – Permitted Use with Variance	\$90.00	N/A
Development Permit - Other than Commercial or Industrial – Discretionary Use	\$90.00	N/A
Development Permit - Other than Commercial or Industrial – Discretionary Use with Variance	\$90.00	N/A
Development Permit – Commercial and Industrial – Permitted Use	\$100.00	N/A

## **DEVELOPMENT CONT'D**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Development Permit – Commercial and Industrial – Permitted Use with Variance	\$150.00	N/A
Development Permit – Commercial and Industrial – Discretionary Use	\$150.00	N/A
Development Permit – Commercial and Industrial – Discretionary Use with Variance	\$150.00	N/A
Development Permit after Legal Counsel Intervention	Permit Cost Plus Legal Fee Cost	NA
Development Permit Time Extension	\$50.00	N/A
Development Prior to Development Permit Issuance	1 <sup>st</sup> Offence - \$250.00 Fine 2 <sup>nd</sup> Offence - \$500.00 Fine 3 <sup>rd</sup> Offence - \$1,000.00 Fine	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Revision/Re-Advertising Fee	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Rural Addressing Sign – required only after initial Rural Addressing Project is complete (required for all new rural yardsites, either at time of Subdivision or Development Permit approval, whichever occurs first)	\$70.00	Applicable

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

## **SAFETY CODES FEES**

### **BUILDING PERMIT FEES**

<b>RESIDENTIAL</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (Attached/Detached)/Sheds (over 200 sq ft)	\$0.40 sq/ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a Building on a Basement or Crawlspace	\$0.60/sq ft	\$0.50/sq ft
Placement of House/Modular/Mobile Home/Garage/Addition only	\$175.00	\$150.00
Major Renovations (Any Structural Change)	\$0.50/sq ft	\$0.40 sq ft

Fireplaces/Wood Burning Appliances	\$175.00	\$150.00
Decks (Greater Than 2 Feet Above Grade)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00

### **COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL**

\$6.00 per \$1,000 of project value
Minimum fee is \$300.00
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **ELECTRICAL PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS (New Single Family Dwellings, Additions and Farm Buildings)</b>		
<b>Square footage of area to be wired</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Up to 1200	\$218.50	\$184.00
1201 to 1500	\$287.50	\$218.50
1501 to 2000	\$327.75	\$276.00
2001 to 2500	\$362.25	\$299.00
2501 to 3000	\$391.00	\$322.00
3001 to 3500	\$419.75	\$345.00
3501 to 4000	\$437.00	\$368.00
4001 to 5000	\$460.00	\$402.50
\$0.10 per square foot over 5000		

<b>DESCRIPTION</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Mobile/Modular Home Connection only	\$115.00	\$86.25
Temporary and Underground Services (125 amps or less)	<del>Contractor Required</del> \$115.00	\$86.25

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

<b>OTHER THAN NEW <del>RESIDENTIAL</del> NON-RESIDENTIAL AND RENOVATION</b>		
<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$0 – 300	<del>\$97.75</del> \$99.19	\$86.25
\$301 – 500	<del>\$109.25</del> \$112.42	\$97.75
\$501 – 1,000	<del>\$120.75</del> \$125.64	\$109.25
\$1,001 – 1500	<del>\$132.25</del> \$140.59	\$120.75
\$1,501 – 2,000	<del>\$143.75</del> \$152.09	\$132.25
\$2,001 – 2,500	<del>\$155.25</del> \$158.70	\$138.00
\$2,501 – 3,000	<del>\$161.00</del> \$165.32	\$143.75
\$3,001 – 3,500	<del>\$169.05</del> \$171.93	\$149.50

## **SAFETY CODES FEES CONT'D**

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$3,501 – 4,000	<del>\$179.40</del> \$178.54	\$155.25
\$4,001 – 4,500	<del>\$198.95</del> \$190.44	\$165.60
\$4,501 – 5,000	<del>\$203.55</del> \$195.73	\$170.20
\$5,001 – 5,500	<del>\$219.65</del> \$210.28	\$182.85
\$5,501 – 6,000	<del>\$230.00</del> \$220.86	\$192.05
\$6,001 – 6,500	<del>\$238.05</del> \$228.80	\$198.95
\$6,501 – 7,000	<del>\$248.40</del> \$238.05	\$207.00
\$7,001 – 7,500	<del>\$258.75</del> \$248.63	\$216.20
\$7,501 – 8,000	<del>\$269.10</del> \$257.89	\$224.25
\$8,001 – 8,500	<del>\$278.30</del> \$267.15	\$232.30
\$8,501 – 9,000	<del>\$288.65</del> \$276.41	\$240.35
\$9,001 – 9,500	<del>\$299.00</del> \$286.99	\$249.55
\$9,501 – 10,000	<del>\$309.35</del> \$296.24	\$257.60
\$10,001 – 11,000	<del>\$317.40</del> \$304.18	\$264.50
\$11,001 – 12,000	<del>\$327.75</del> \$314.76	\$273.70
\$12,001 – 13,000	<del>\$338.10</del> \$324.02	\$281.75
\$13,001 – 14,000	<del>\$348.45</del> \$334.60	\$290.95
\$14,001 – 15,000	<del>\$357.65</del> \$342.53	\$297.85
\$15,001 – 16,000	<del>\$378.35</del> \$350.47	\$304.75
\$16,001 – 17,000	<del>\$388.70</del> \$362.37	\$315.10
\$17,001 – 18,000	<del>\$396.75</del> \$372.95	\$324.30
\$18,001 – 19,000	<del>\$407.10</del> \$380.88	\$331.20
\$19,001 – 20,000	<del>\$419.75</del> \$390.14	\$339.25
\$20,001 – 21,000	Contractor required	\$348.45
\$21,001 – 22,000	Contractor required	\$350.75
\$22,001 – 23,000	Contractor required	\$359.95
\$23,001 – 24,000	Contractor required	\$368.00
\$24,001 – 25,000	Contractor required	\$377.20

Homeowner Price = %15 > Contractor Price

## **SAFETY CODES FEES CONT'D**

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$25,001 – 26,000	Contractor required	\$384.10
\$26,001 – 27,000	Contractor required	\$393.30
\$27,001 – 28,000	Contractor required	\$401.35
\$28,001 – 29,000	Contractor required	\$410.55
\$29,001 – 30,000	Contractor required	\$417.45
\$30,001 – 31,000	Contractor required	\$424.35
\$31,001 – 32,000	Contractor required	\$430.10
\$32,001 – 33,000	Contractor required	\$437.00
\$33,001 – 34,000	Contractor required	\$445.05
\$34,001 – 35,000	Contractor required	\$450.80
\$35,001 – 36,000	Contractor required	\$457.70
\$36,001 – 37,000	Contractor required	\$463.45
\$37,001 – 38,000	Contractor required	\$470.35
\$38,001 – 39,000	Contractor required	\$477.25
\$39,001 – 40,000	Contractor required	\$483.00
\$40,001 – 41,000	Contractor required	\$491.05
\$41,001 – 42,000	Contractor required	\$496.80
\$42,001 – 43,000	Contractor required	\$503.70
\$43,001 – 44,000	Contractor required	\$510.60
\$44,001 – 45,000	Contractor required	\$516.35
\$45,001 – 46,000	Contractor required	\$523.25
\$46,001 – 47,000	Contractor required	\$529.00
\$47,001 – 48,000	Contractor required	\$537.05
\$48,001 – 49,000	Contractor required	\$543.95
\$49,001 – 50,000	Contractor required	\$549.70
\$50,001 – 60,000	Contractor required	\$608.35
\$61,001 – 70,000	Contractor required	\$675.05
\$70,001 – 80,000	Contractor required	\$740.60

## **SAFETY CODES FEES CONT'D**

<b>INSTALLATION COST</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
\$80,001 – 90,000	Contractor required	\$807.30
\$90,001 – 100,000	Contractor required	\$872.85
\$100,001 – 110,000	Contractor required	\$906.20
\$110,001 – 120,000	Contractor required	\$954.50
\$120,001 – 130,000	Contractor required	\$1,005.10
\$130,001 – 140,000	Contractor required	\$1,054.55
\$140,001 – 150,000	Contractor required	\$1,104.00
\$150,001 – 160,000	Contractor required	\$1,153.45
\$160,001 – 170,000	Contractor required	\$1,204.05
\$170,001 – 180,000	Contractor required	\$1,252.35
\$180,001 – 190,000	Contractor required	\$1,302.95
\$190,001 – 200,000	Contractor required	\$1,351.25
\$200,001 – 210,000	Contractor required	\$1,385.75
\$210,001 – 220,000	Contractor required	\$1,451.30
\$220,001 – 230,000	Contractor required	\$1,500.75
\$230,001 – 240,000	Contractor required	\$1,550.20
\$240,001 – 250,000	Contractor required	\$1,600.80
\$250,001 – 300,000	Contractor required	\$1,748.00
\$300,001 – 350,000	Contractor required	\$1,913.60
\$350,001 – 400,000	Contractor required	\$2,079.20
\$400,001 – 450,000	Contractor required	\$2,244.80
\$450,001 – 500,000	Contractor required	\$2,409.25
\$500,001 – 550,000	Contractor required	\$2,574.85
\$550,001 – 600,000	Contractor required	\$2,740.45
\$600,001 – 650,000	Contractor required	\$2,906.05
\$650,001 – 700,000	Contractor required	\$3,070.50
\$700,001 – 750,000	Contractor required	\$3,236.10
\$750,001 – 800,000	Contractor required	\$3,401.70



## **SAFETY CODES FEES CONT'D**

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$800,001 – 850,000	Contractor required	\$3,567.30
\$850,001 – 900,000	Contractor required	\$3,731.75
\$900,001 – 950,000	Contractor required	\$3,897.35
\$950,001 – 1,000,000	Contractor required	\$4,062.95

**Homeowner Fee = %15 > Contractor Fee**

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **ANNUAL ELECTRICAL PERMIT PROCESS**

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

<b>ANNUAL ELECTRICAL PERMIT FEES</b>	
Rating of Establishment (KVA)	Fee
100 or less	\$345.00
101 to 2,500	\$345.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$759.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$1,104.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,621.50 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,311.50 plus 3.00 per 100 KVA over 20,000 KVA

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **GAS PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS, INCLUDING MOBILE HOMES AND FARM BUILDINGS</b>		
<b>Number of Outlets</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
1	\$97.75	\$86.25
2	\$120.75	\$97.75
3	\$143.75	\$120.75
4	\$179.40	\$149.50
5	\$224.25	\$187.45
6	\$247.25	\$205.85
7	\$269.10	\$224.25
8	\$289.80	\$241.50
9	\$313.95	\$262.20
10	\$336.95	\$280.60
11	\$350.75	\$292.10
12	\$365.70	\$304.75
13	\$379.50	\$316.25
14	\$395.60	\$330.05
15	\$409.40	\$341.55
16	\$426.65	\$355.35
17	\$440.45	\$366.85
18	\$455.40	\$379.50
19	\$469.20	\$391.00
20	\$485.30	\$404.80
<b>Add \$15.00 per outlet over 20</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **GAS PERMIT FEES - RESIDENTIAL**

<b>RESIDENTIAL PROPANE TANK SET</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Propane Tank Set	\$103.50	\$86.25
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$115.00	\$86.25

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **GAS PERMIT FEES - NON-RESIDENTIAL**

<b>NON-RESIDENTIAL INSTALLATIONS</b>		
<b>BTU Input</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
0-100,000	Contractor Required	\$86.25
100,001-110,000	Contractor Required	\$97.75
110,001-120,000	Contractor Required	\$109.25
120,001-130,000	Contractor Required	\$143.75
130,001-140,000	Contractor Required	\$155.25
140,001-150,000	Contractor Required	\$166.75
150,001-170,000	Contractor Required	\$172.50
170,001-190,000	Contractor Required	\$178.25
190,001-210,000	Contractor Required	\$184.00
210,001-230,000	Contractor Required	\$189.75
230,001-250,000	Contractor Required	\$195.50
250,001-300,000	Contractor Required	\$201.25
300,001-350,000	Contractor Required	\$207.00
350,001-400,000	Contractor Required	\$218.50
400,001-450,000	Contractor Required	\$224.25
450,001-500,000	Contractor Required	\$230.00
500,001-550,000	Contractor Required	\$235.75
550,001-600,000	Contractor Required	\$241.50
600,001-650,000	Contractor Required	\$253.00
650,001-700,000	Contractor Required	\$264.50
700,001-750,000	Contractor Required	\$276.00
750,001-800,000	Contractor Required	\$287.50
800,001-850,000	Contractor Required	\$299.00
850,001-900,000	Contractor Required	\$310.50
900,001-950,000	Contractor Required	\$322.00
950,001-1,000,000	Contractor Required	\$333.50
<b>Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **GAS PERMIT FEES - NON-RESIDENTIAL**

<b>NON-RESIDENTIAL INSTALLATIONS</b>		
<b>TEMPORARY HEAT</b>		
<b>BTU Input</b>	<b>OWNER</b>	<b>CONTRACTOR</b>
0 to 250,000	Contractor Required	\$86.25
250,001 to 500,000	Contractor Required	\$143.75
Over 500,000	Contractor Required	\$143.75 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

<b>REPLACEMENT GAS APPLIANCES</b>		
<b>BTU Input</b>	<b>OWNER</b>	<b>CONTRACTOR</b>
0 to 400,000	Contractor Required	\$92.00
400,001 to 1,000,000	Contractor Required	\$172.50
Over 1,000,000	Contractor Required	\$172.50 plus \$5.00 per 100,000 BTU (or portion thereof) over 1,000,000 BTU

<b>NON- RESIDENTIAL PROPANE TANK SET</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
Propane Tank Set	Contractor Required	\$86.25
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$172.50

Grain Dryer	<del>Contractor Required</del> \$287.50	\$287.50
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## **SAFETY CODES FEES CONT'D**

### **PLUMBING PERMIT FEES**

<b>RESIDENTIAL INSTALLATIONS AND FARM BUILDINGS</b>		
<b>Number of Fixtures</b>	<b>HOMEOWNER</b>	<b>CONTRACTOR</b>
1	\$97.75	See contractor fees
2	\$109.25	See contractor fees
3	\$120.75	See contractor fees
4	\$132.25	See contractor fees
5	\$143.75	See contractor fees
6	\$155.25	See contractor fees
7	\$161.00	See contractor fees
8	\$171.35	See contractor fees
9	\$188.60	See contractor fees
10	\$202.40	See contractor fees
11	\$213.90	See contractor fees
12	\$224.25	See contractor fees
13	\$234.60	See contractor fees
14	\$247.25	See contractor fees
15	\$257.60	See contractor fees
16	\$269.10	See contractor fees
17	\$281.75	See contractor fees
18	\$289.80	See contractor fees
19	\$302.45	See contractor fees
20	\$313.95	See contractor fees
<b>Add \$8.00 for each fixture over 20</b>		

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **PLUMBING PERMIT FEES**

<b>Number of Fixtures</b>	<b>CONTRACTOR</b>
1	\$86.25
2	\$97.75
3	\$103.50
4	\$109.25
5	\$120.75
6	\$126.50
7	\$132.25
8	\$142.60
9	\$157.55
10	\$169.05
11	\$178.25
12	\$187.45
13	\$195.50
14	\$205.85
15	\$215.05
16	\$224.25
17	\$234.60
18	\$241.50
19	\$251.85
20	\$262.20
21	\$269.10
22	\$278.30
23	\$285.20
24	\$292.10
25	\$301.30

<b>Number of Fixtures</b>	<b>CONTRACTOR</b>
26	\$308.20
27	\$315.10
28	\$324.30
29	\$331.20
30	\$338.10
31	\$347.30
32	\$355.35
33	\$361.10
34	\$370.30
35	\$378.35
36	\$385.25
37	\$393.30
38	\$401.35
39	\$410.35
40	\$416.30
41	\$424.35
42	\$433.55
43	\$439.30
44	\$447.35
45	\$456.55
46	\$462.30
47	\$470.35
48	\$479.55
49	\$485.30
50	\$493.35

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

## **SAFETY CODES FEES CONT'D**

### **PLUMBING PERMIT FEES**

<b>Number of Fixtures</b>	<b>CONTRACTOR</b>	<b>Number of Fixtures</b>	<b>CONTRACTOR</b>
51	\$500.25	76	\$655.50
52	\$506.00	77	\$660.10
53	\$511.75	78	\$667.00
54	\$517.50	79	\$675.05
55	\$525.55	80	\$680.80
56	\$532.45	81	\$683.10
57	\$537.05	82	\$686.55
58	\$543.95	83	\$688.85
59	\$549.70	84	\$692.30
60	\$556.60	85	\$694.60
61	\$561.20	86	\$699.20
62	\$568.10	87	\$701.50
63	\$575.00	88	\$704.95
64	\$580.75	89	\$709.55
65	\$586.50	90	\$710.70
66	\$592.25	91	\$713.00
67	\$600.30	92	\$716.45
68	\$606.05	93	\$721.05
69	\$611.80	94	\$723.35
70	\$617.55	95	\$726.80
71	\$624.45	96	\$730.25
72	\$631.35	97	\$733.70
73	\$635.95	98	\$734.85
74	\$642.85	99	\$738.30
75	\$648.60	100	\$741.75
<b>Add \$1.00 for each fixture over 100</b>			

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



## **SAFETY CODES FEES CONT'D**

### **PRIVATE SEWAGE TREATMENT SYSTEMS**

DESCRIPTION OF WORK	HOMEOWNER	CONTRACTOR
Holding Tanks <del>and Open Discharges</del>	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, <b>Open Discharges</b> , etc.	<del>\$275.00</del> <b>\$375.00</b>	<del>\$275.00</del> <b>\$350.00</b>

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

**PSDS must not be covered until inspection, if not it will be dug up at owner/contractors cost.**

### **OTHER CHARGES AND PAYMENTS**

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
<del>Code Seminars</del>	<del>No charge</del>
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

## **SAFETY CODES FEES CONT'D**

### **Additional Inspection Services**

In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County additional Inspection Services.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer by the contracted Safety Codes Agency. The County will advise residents that these services are available from the contracted agency, and that they are also free to hire other private firms to complete their required inspections.

- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Insurance Inspections,
- Electrical Equipment Approvals
- ~~Code Seminars in all disciplines for local contractors.~~

### **MISCELLANEOUS**

<b>DESCRIPTION</b>	<b>FEE</b>
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.
Contractor's failure to obtain the proper permits, for the discipline in which they practice, prior to work commencement – due to negligence and/or repeat offences.	2 times the fee shown in the Fee Schedule Bylaw

## **PUBLIC WORKS**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Winter Snowplowing Indicator Sign	\$15.00	Applicable
Winter Maintenance Snowplowing Service	\$20.00 /up to 1/4 mile (400m)	Applicable
Senior/Handicapped Winter Snowplowing Indicator Sign	No Charge	N/A
Senior/Handicapped Snowplow Service (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control for Seniors	No Cost.	
TRAVIS Permits for Over Weight and Over Dimensional Vehicles on the following roads: <ul style="list-style-type: none"> <li>• 88 Connector</li> <li>• Assumption (Chateh)</li> <li>• Fox Lake Road</li> <li>• Golf Course Road (High Level)</li> <li>• Heliport Road</li> <li>• Wadlin Lake Road</li> <li>• Watt Mountain Road (Hutch Lake)</li> <li>• Zama Access</li> </ul>	\$35.00 Non-Refundable	N/A

## **EQUIPMENT AND LABOUR**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sewer Line Camera	\$150.00 per hour (minimum charge \$350.00)	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable
Snow Removal within Road Right-of-Ways (Policy PW004)	100% of Alberta Roadbuilders Rates	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

## **AIRPORTS**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	Fort Vermilion Airport – \$1.25 per square meter annually; La Crete Airport – \$1.30 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

## **SOLID WASTE**

### **Section 1: Commercial, Construction, Industrial & Institutional Solid Waste Fees**

<b>At Regional Landfill</b>	
Current rate as set by the Mackenzie Regional Waste Management Commission	
<b>At Transfer Station</b>	
pickup truck (partial load)	\$5.00
pickup truck (full load)	\$10.00
Single axle larger than 1 ton	\$30.00
Trailers shorter than 8'	\$10.00
Trailers 8' - 20'	\$30.00
Trailers over 20'	\$50.00
Untarped loads of commercial, construction, industrial and/or institutional material	\$50.00
Tandem or tridem axle trucks are to be directed to the regional landfill.	

#### Definitions:

- a) **“Commercial waste”** means any waste generated from businesses such as stores, garages, hotels, motels and restaurants.
- b) **“Construction waste”** waste generated due to construction/demolition/renovation of property and or buildings.
- c) **“Industrial waste”** means any waste generated from an industry such as forestry and energy.
- d) **“Institutional”** is waste generated from institutions such as hospitals, schools, long-term care facilities and lodges.

Note: Residential and farming garbage (not including construction waste) is exempt from charges.

Note: Mackenzie County reserves the right to control the type and nature of refuse which may be deposited at the transfer station and no refuse may be deposited at the transfer station except in accordance with the transfer station operations manual.

## **SOLID WASTE CONT'D**

### **Section 2: Residential Waste Collection – Hamlet of La Crete**

Residential Waste	Fees
Monthly Collection Waste	\$5.95 per month per residence
One-Time Use Refuse Bin Tags	\$1.50 per tag

The fees are applicable to all residential properties identified in the County's Hamlet Residential Waste Collection Bylaw.

## **PARKS**

### **Section 1: General Park Fees**

<b>Day Use</b>	<b>Overnight</b>	<b>Weekly</b>	<b>Shelter Rent</b>	<b>Seasonal or Monthly Camping Stalls</b>	<b>Marina Dock Rental</b>
<b>Wadlin Lake</b>					
No Charge	\$20	\$120	\$50/day for shelter rental	N/A	\$8/day with camping stall; \$10/day without camping stall
<b>Machesis Lake</b>					
No Charge	\$20	\$120	\$50/day for shelter rental	Non-Serviced: \$200/Month	N/A
<b>Machesis Lake Equine Campground</b>					
\$5/horse	\$20 plus \$5 per horse	\$120 plus \$5 per horse	N/A	N/A	N/A
<b>Hutch Lake</b>					
No Charge	\$20	\$120	\$50/day for shelter rental	N/A	N/A
<b>Zama Community Park</b>					
No Charge	Non-Serviced: \$10 Partially Serviced: \$15 Fully Serviced: \$20	Non-Serviced: \$60 Partially Serviced: \$90 Fully Serviced: \$100	\$50/day for shelter rental	<u>Monthly:</u> Non-Serviced: \$200 Partially Serviced: \$275 Fully Serviced: \$400	N/A
<b>Tourangeau Lake</b>					
No Charge	N/A	N/A	N/A	N/A	N/A
<b>Fort Vermilion Bridge Campsite</b>					
No Charge	N/A	N/A	N/A	N/A	N/A



## **PARKS CONT'D**

### **Section 2: Penalties**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

## **PARKS CONT'D**

### **Section 2: Penalties Cont'd**

<b>Section (Municipal Parks Bylaw)</b>	<b>Offence</b>	<b>Penalty</b>
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

**Note:**

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

## **TRAFFIC REGULATIONS**

### **Traffic Regulation Bylaw Part 2: Parking**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person's Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

### **Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

### **Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

### **Traffic Regulation Bylaw Part 5: Miscellaneous**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

## **TRAFFIC REGULATIONS CONT'D**

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

### **Off-Highway Vehicles Bylaw Offences**

<b>Section</b>	<b>Offence</b>	<b>Fine</b>
Section 5 (d)	Contravenes Off-Highway Vehicles Bylaw (First Offence)	\$50.00
Section 5 (e)	Contravenes Off-Highway Vehicles Bylaw (Second Offence)	\$100.00

## **FIRE SERVICES FEES**

### **Provincial Roadways Incidents**

Alberta Transportation Policy #TCE-DC-501 states that Alberta Transportation is to be invoiced for recovery of services according to the rates set in the policy.

<b>Item</b>	<b>Amount</b>
<b><u>Response fees including man power:</u></b>	
Pumper Unit	As per AT Policy #TCE-DC-501
Ladder Unit (Aerial)	As per AT Policy #TCE-DC-501
Tanker Unit	As per AT Policy #TCE-DC-501
Rescue Unit	As per AT Policy #TCE-DC-501
Command Unit	As per AT Policy #TCE-DC-501
Contracted Services (i.e water haulers, equipment, labour, etc.)	Road Builders Rates

### **ESRD Provincial Incidents – as per Mutual Aid Agreement**

<b>Item</b>	<b>Amount</b>
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour

### **ESRD Provincial Incidents – as per Mutual Aid Agreement**

<b>Item</b>	<b>Amount</b>
Sprinkler Trailer	\$400.00 per day
Command Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Road Builders Rates
<b><u>Manpower Fee:</u></b>	
Officers	\$50.00 per man hour
Firefighter	\$50.00 per man hour

## **FIRE SERVICES FEES CONT'D**

Other Incidents:

Item	Amount
<b><u>Response fees including man power:</u></b>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Shoring Equipment	\$200.00 per day
Great Wall Grain Rescue Equipment	\$200.00 per day
Sprinkler Trailer	\$400.00 per day
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<b><u>Manpower Fee:</u></b> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

Note:

- a) Travel time to and from the scene of an accident for non-provincial responses shall be free of charge;
- b) A residential invoice shall not exceed \$5,000 per incident. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.

## False Alarms

Item	Amount
Response to False Alarm 1 <sup>st</sup> Call	No charge
(within same year as 1 <sup>st</sup> Call) 2 <sup>nd</sup> Call	\$100.00
(within same year as 1 <sup>st</sup> Call) 3 <sup>rd</sup> Call	\$200.00
(within same year as 1 <sup>st</sup> Call) 4 <sup>nd</sup> Call	\$300.00

## **FIRE SERVICES FEES CONT'D**

### Other Fees

<b>Item</b>	<b>Amount</b>
Violation Ticket*– 1 <sup>st</sup> Offence	\$250.00
Violation Ticket* – 2 <sup>st</sup> and Subsequent Offences	\$500.00
<del>Fire Works Permit (no charge to non-profit groups)</del>	<del>\$50.00 per permit</del>
Filling of Air Cylinders (breathing air)	\$25.00
Small cylinder (30 min)	\$100.00
Cascade cylinder	
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus 15% administrative fee
Expert Witness Services – Civil Litigation	<del>\$25.00</del> \$50.00 per hour to a maximum of <del>\$350.00</del> \$400.00 per day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

*\*As specified in Fire Services Bylaw*

#### Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
- b) Nothing shall prevent a Peace Officer from:
  - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
  - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

## **DOG CONTROL FEES**

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Failure to obtain a valid license penalty		\$35.00	\$50.00
Failure to wear a dog tag penalty	\$35.00		
<b><i>Annual Fees</i></b>			
– neutered male or spayed female		\$10.00	\$50.00
– unneutered male or unspayed female		\$25.00	\$100.00
<b><i>Lifetime Fee</i></b>			
– neutered male or spayed female		\$50.00	\$50.00
– unneutered male or unspayed female		\$200.00	\$200.00
Replacement for misplaced, lost, or stolen dog tag	\$5.00		
Failure to obtain a kennel license penalty	\$50.00		
Dog running at large – <b><i>Handling fee</i></b>			
1 <sup>st</sup> offence		\$50.00	\$500.00
2 <sup>nd</sup> offence		\$100.00	\$1,000.00
3 <sup>rd</sup> offence and subsequent		\$200.00	\$1,500.00
Bite a person penalty		\$250.00	\$1,000.00
Injure a person penalty		\$250.00	\$1,000.00
Chase or threaten a person penalty		\$150.00	\$1,000.00
Bite, bark at, chase stock, bicycles, wheelchairs, or other vehicles penalty		\$250.00	\$1,000.00
Bark, howl or disturb any person penalty			\$50.00
Worry or annoy any other animal penalty	\$50.00		
Damage to public or private property penalty		\$50.00	\$250.00
Upset waste receptacles or scatter contents thereof (Section 1. (b) or Dog Control Bylaw)	\$100.00		



## **DOG CONTROL FEES CONT'D**

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Leave dog unattended in motor vehicle penalty		\$50.00	\$250.00
Fail to provide water, food, shelter or proper care penalty	\$100.00		
Abuse or abandonment of dog penalty	\$250.00		
Dog in prohibited areas as set by Council penalty	\$100.00		
Failure to report dog with a communicable disease penalty	\$100.00		
Failure to confine a dog with a communicable disease penalty	\$100.00		
Failure to keep dog confined for nor less than ten (10) days penalty	\$50.00		
Interfere or threaten an Animal Control Officer penalty	\$250.00		
Induce a dog or assist a dog to escape capture penalty	\$250.00		
Falsely represent him/herself as being in charge of a dog penalty	\$100.00		
Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or lice trap penalty	\$100.00		
Remove or attempt to remove a dog from an Animal Control Officer penalty	\$250.00		
Unconfined female dog in heat penalty	\$50.00		
Failure to remove defecation	\$50.00		
Impoundment fees (to be verified with the veterinarian)		Amount expended	Amount expended
Veterinary fees (to be verified with the veterinarian)		Amount expended	Amount expended
Destruction of dog fees (to be verified with the veterinarian)		Amount expended	Amount expended
Failure to keep a dangerous dog(s) confined penalty			\$500.00
Improper pen or other structure penalty			\$200.00
Give false information when applying for dangerous dog license penalty			\$500.00
Failure to keep dangerous dog muzzled penalty			\$500.00
Failure to harness of leash a dangerous dog properly penalty			\$500.00

## **DOG CONTROL FEES CONT'D**

<b>Fees &amp; Penalties</b>	<b>General</b>	<b>Dogs</b>	<b>Dangerous Dogs</b>
Failure to keep a dangerous dog under the control of an adult person penalty			\$500.00

No penalties will be levied for “dog at large: under part 4 section 18 or 22 if impoundment fee and handling fees are paid.

Note:

- a) Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to Mackenzie County Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.

## **WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS**

### **Water/Sewer Standard Rates**

<b>Rate Description</b>	<b>Water Rates</b>	<b>Sewer Rates</b>
Rates for Metered Users	\$37.04/month plus \$3.18 per m <sup>3</sup> of consumption	\$31.52/month plus \$0.73 per m <sup>3</sup> of water consumption
Rates for Cardlock Users (treated water)	\$3.18 per m <sup>3</sup> of consumption	\$0.73 per m <sup>3</sup> of water consumption
Rates for Cardlock Users (raw water)	\$2.31 per m <sup>3</sup> of consumption	N/A
High Level South Waterline	As per agreements	N/A

### **Penalties**

One time 10% penalty will be charged on all current charges if the utility bill is not paid by the due date.

### **Rural Potable Water Line Rates – Tie-in Directly to the Trunk Line**

#### **CLASS A**

Water/Sewer Standard Rates\*:

<b>Rate Description</b>	<b>Water Rates</b>	<b>Sewer Rates</b>
Rates for Metered Users	\$37.04/month plus \$3.18 per m <sup>3</sup> of consumption	\$0.73 per m <sup>3</sup> of water consumption

*Class A applies to those that paid the fee in full for rural water tie-in directly to the trunk line\*\* either through a lump sum payment of \$8,000 or by paying the phased rate.*

#### **CLASS B**

Water/Sewer Standard Rates\* **PLUS** \$133.34 per month **(the phased rate for a maximum five-year period per tie-in):**

<b>Rate Description</b>	<b>Water Rates</b>	<b>Sewer Rates</b>	<b>Phased Rate</b>
Rates for Metered Users	\$37.04/month plus \$3.18 per m <sup>3</sup> of consumption	\$0.73 per m <sup>3</sup> of water consumption	\$133.34 per month

*Class B applies to those that have not yet paid the fee for rural water tie-in directly to the trunk line\*\**

## **WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D**

\*Monthly sewer rate of \$31.52 does not apply to customers that are not connected to the sewer collection system

\*\*Fee for rural water tie-in directly to the trunk line does not include the actual costs of service installation to the property line, a metering chamber and a meter, which must be paid prior to tie-in

### **Fees and Deposits**

<b>Description</b>	<b>Fee Amount</b>
Application fee for new account move in	\$50.00
Transfer from one account to another	\$50.00
Reconnection of account due to non-payment	\$50.00 plus \$200.00 Deposit
Deposit for connection of utilities – required for new renters	\$200.00
Fee for services required upon the request of the customer <u>within</u> the one (1) working day requirement (see Water & Sewer Services Bylaw)	\$50.00
Fee for hamlet water and/or sewer service tie-in	\$100.00
Fee for hamlet water and/or sewer main tie-in	\$500.00 plus cost of installation
Fee for rural water tie-in directly to the trunk line PLUS the actual costs of service installation to property line, a metering chamber and a meter	\$8,000.00
Fee for rural water tie-in to a lateral extension PLUS the actual costs of service installation to property line, a metering chamber and a meter	Cost recovery as determined for the specific areas and per Policy UT006 Water Servicing
Fee for rural water multi-lot subdivision PLUS the actual costs of service installation to property line, a metering chamber and a meter	\$2,800.00/lot
Fee for water meter testing. Refundable if variance of meter reading is greater than 3%.	\$100.00
Fee for County employee services during regular working hours required to construct, repair, inspect, or service where the responsibility for work was borne by the developer, consumer or corporation	\$75.00/hr (minimum 1 hr charge)
Fee for after hour emergency call out of County employee for services born by the consumer	\$100.00/hr (minimum 1 hr charge)
Deposit for cardlock	<del>\$100.00</del> \$200.00 for residential \$500.00 for commercial
Replacement card for Cardlock cards	\$25.00

## **WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D**

<b>Description</b>	<b>Fee Amount</b>
Lagoon Sewage Disposal Fees (agreement required)	\$25.00/Load–Single Axle Unit \$50.00/Load-Tandem Axle Unit \$75.00/Load-All units larger than tandem axle units including pup trailers

- (i) Deposits may be transferable from one service to another by the same consumer.
- (ii) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.
- (iii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.
- (iv) Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.

### **Meter Fees**

<b>Size of Meter</b>	<b>Cost of Meter and Install</b>
5/8"	<del>\$400.00</del> \$440.00
¾" Residential	<del>\$440.00</del> \$490.00
¾" Commercial	<del>\$520.00</del> \$530.00
1"	<del>\$620.00</del> \$570.00
1 1/2" and 2"	<del>\$980.00</del> \$1,890.00
2" 4"	<del>\$1,260.00</del> \$2,900.00
6"	\$4,700.00

\* 15% administrative fee is included in all meter costs.

~~\*\* The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.~~

~~\*\*\* Meters of a greater size than identified above will be dealt with on an individual basis.~~

## **WATER/SEWER RATES, PENALTIES, AND FEES AND DEPOSITS CONT'D**

### **Fines for Water/Sewer**

The voluntary payment, which may be accepted in lieu of prosecution for a contravention shall be the sum as set in the following table:

<b>Description</b>	<b>Penalty</b>
Failing to connect to Municipal Utility	\$2,500.00
Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
Interfering/Tampering with Municipal Utility	\$2,500.00
Operation or use of Municipal Utility without authorization	\$250.00
Failing to allow County staff or agent to enter premises	\$250.00
Failing to maintain water or sewer system	\$100.00
Failure to use proper material	\$250.00
<b>Description</b>	<b>Penalty</b>
Failure to install sewer backflow preventer	\$150.00
Failure to install cross connection control device	\$500.00
Failure to execute proper tapping or backfilling	\$250.00
Covering a water or sewer system prior to inspection	\$250.00
Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
Failure to report broken seal to County	\$50.00
Obstruction of Fire Hydrants/Valves	\$100.00
Illegal disposal of water	\$1,500.00
Well or other source of water supply	\$250.00
Illegal disposal in sewer or storm drainage system	\$2,500.00
Bringing sprayer equipment onto the potable water truckfill station (applicable to the Fort Vermilion location)	\$500.00

Note: A person who contravenes a provision of the Water and Sewer Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in this Bylaw or, on summary conviction to a fine not less than fifty (\$50.00) dollars and not more than five thousand (\$5,000.00) dollars, and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.

3. Fees to neighbouring local governments may be subject to mutual aid agreements.
4. This Bylaw shall come into force and effect upon receiving third reading.
5. This Bylaw repeals Bylaw ~~1042-16~~ 1068-17 Fee Schedule.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Peter F. Braun  
Reeve

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Len Racher  
Chief Administrative Officer







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Budget Council Meeting</b>
<b>Meeting Date:</b>	<b>February 27, 2018</b>
<b>Presented By:</b>	<b>Karen Huff, Director of Finance</b>
<b>Title:</b>	<b>2018 Operating and Capital Budgets</b>

## **BACKGROUND / PROPOSAL:**

S. 242, MGA states:

1. Each council must adopt an operating budget for each calendar year.
2. A Council may adopt an interim operating budget for part of a calendar year.
3. An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

Council reviewed the 2018 Draft Operating and Capital budgets during the October 30, November 28, December 5, and December 11 meetings.

At the December 11, 2017 budget meeting, Council approved an interim 2018 operating budget in the amount of 50% of the 2017 operating budget.

## **OPTIONS & BENEFITS:**

The draft budget is based on multiple assumptions, and the municipal tax revenue is calculated using an estimated assessment and the rates as specified in 2017 Tax Rate Bylaw.

### Option 1:

Approve 2018 Operating and Capital budgets as presented and revised.

## **COSTS & SOURCE OF FUNDING:**

NA

**SUSTAINABILITY PLAN:**

NA

**COMMUNICATION:**

Approved budgets are posted on the County's website.

**RECOMMENDED ACTION:**

☐ Simple Majority      ☒ Requires 2/3      ☐ Requires Unanimous

That the 2018 operating and capital budgets be approved as presented and revised.

# 2018 Budget

February 27, 2018 –Budget Council Meeting

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# 2018 Draft Operating Budget



## REVIEW OF STATEMENT OF OPERATIONS:

Mackenzie County's management team has drafted the 2018 operating budget for Council's consideration, using various assumptions including maintenance of current levels of service (status quo), and recalculation of the water and sewer rate, in order to reach 100% recovery rate of operating expenses excluding TCA amortization and including long-term debt principal and interest payments.

## Significant Budget Changes

### Revenue

#### Taxation

2018 Assessment values and 2017 Tax rates were used to estimate Tax Revenue for 2018. 2018 Assessment values increased by 5.55% over 2017 values. This increase is due to updating current property assessment values and a large industrial property project coming on line in 2017.

#### Water Sales

Assuming the water and sewer rates remain the same in 2018, the bulk water revenue will increase by \$16,935, and the bulk sewer revenues will increase by \$11,740 from the 2017 budget.

#### Penalties on Taxes

Penalties on taxes are anticipated to be \$90,000 lower than 2017 budget. The Penalty levy calculation process was changed in 2017 to reflect the method in the Municipal Government Act. According to our current Tax Penalties Bylaw amended in 2017, we have four penalty runs on January 1 (12% penalties on total outstanding balance), July 1 (6% penalties on current outstanding balance), September 1 (9% penalties on current outstanding balance), and November 1 (12% penalties on current outstanding balance) in a yearly cycle.

### Provincial Grants

We do not anticipate a significant change in provincial grants in 2018. Basic Municipal Transportation Grant is expected remain the same as we received in 2017 year. The ASB grant, MSI operating & capital grants, GTF grant, and FCSS grant should also remain unchanged.

No 2018 Capital grant amounts have been released for MSI and GTF, so the budget is currently being developed based on 2017 Capital grant amounts received.

### Expenses

#### Wages and Salaries

Wages and salaries were amended to include the organizational chart changes approved at the October 30, 2017 Budget Council meeting.

It is noted that LAPP rates have decreased, so you will see a decrease in the sum of total benefits mainly due to the LAPP decrease.

#### WCB

WCB rates are calculated based on percentages of overall annual salary. The 2018 budget reflects an increase in costs, as we did not get the anticipated rate reduction due to the amount of claims in the past 3 years, and with the addition of coverage for Councillors.

Mackenzie County became COR certified in spring 2016 which resulted in a \$8,475 refund and anticipated 2017 refund of \$4,950.

Annually the municipality receives a return on investments along with other eligible Alberta employers and receive a surplus distribution cheque. As of October 24, 2017 there have been no WCB claims to date. As there are no claims to date, we anticipate a higher surplus refund in 2018 for 2017.

The following table shows our return on investments from the past four years.

2016	2015	2014	2013
\$ 0.00	\$24,811.87	\$26,617.99	\$27,946.50
-claims amounts too high to justify surplus payment.			



### Advertising

In the 2017 Budget, Council approved an increase of \$13,000 which was not reflected in the October 30, 2017 budget presentation. After the amendment, and administration reviewing each budget line, the increase to the budget line of advertising from 2017 Budget to 2018 Budget is \$3,180. This does not take into account the reduction in postage, printing, supplies, and manpower for the production of the County Image.

### Engineering and Consulting

Changes in engineering & consulting fees are approximately an increase of \$35,000. The changes within these fees include the following:

#### Engineering & Consulting

35,000

Roads – Reclamation plan for Meander River gravel pit

35,000

### Professional Fees

Overall change in professional fees is approximately a decrease of \$160,000. The major changes within the professional fees include the following items:

#### Professional fees

(164,000)

Fire – Emergency calls - Town of High Level Mutual Aid reduced

(35,000)

Enforcement – Contracted Peace Officers reduced

(25,000)

Roads – Consulting services reduced

(100,000)

Water – Clearwell Valve Replacements removed

(20,000)

Planning – Economic &amp; Planning Consultant

50,000

Agriculture – Reduction in roadside spraying requirement

(30,000)

### Enhanced Policing Fee

The enhanced policing fee for 2018 has been received with an increase of \$12,080 from 2017. The fee includes the following items:

#### Enhanced policing

312,600

Enhanced policing - La Crete

156,300

School Resource Officer

156,300

### Repairs & Maintenance – Bridges

A portion of 2016 & 2017 bridge work has been carried forward to 2018, with a small amount budgeted for 2018 bridge repairs. A decrease of \$48,500 is anticipated in the 2018 bridge maintenance operating budget.

### Repairs & Maintenance – Building

Repairs & Maintenance – Building had an increase of \$35,500. Below is a highlight of some of the larger changes:

#### Repair & Maintenance - Buildings

Administration – Pump replacement removed, Duct cleaned added

(8,000)

Ambulance – Repair & Maintenance/Paint

5,000

Water – Repair water pipe leak

16,000

Water – Metal siding & Door replacement

13,000

Agriculture – Repair cold storage building at MARA

5,000

### Fuel

Fuel costs decreased as actuals came in lower than expected. Carbon tax was included in the 2017 fuel budget, and now is being calculated as a separate line item.

### Dust Control

The dust control budget increased by \$405,000 due to oil application for Heliport Road, Blue Hills Road, and 109 Street & 113 Avenue La Crete. The budget for dust control by calcium application did not change from 2017.

Below are the dust control actual costs for 2013-2016 and dust control budget for 2017 and 2018:

Year	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Cost	\$458,750	\$698,227	\$568,170	\$596,329	\$660,000	\$1,065,000

### Gravel

Our gravel budget consists of two major activities; gravel crushing and regravelling. There is also a non-cash component to the gravel expense which is generally reflected in the annual inventory adjustments.

Regravelling cost per tonne has decreased significantly since 2014. The regravelling cost has more than doubled from the lowest in 2009 to the highest in 2014 in respect to the Zama Access and the County supply gravel.

There were no significant increases in 2018 gravel cost budget, mainly due to the gravel crushing programme being cancelled in 2017, and budgeted for in 2018. Gravel crushing takes place approximately every three years and the decrease in the placement costs for Fidler and North Vermilion, which is being completed by Mackenzie County staff.

### **Carbon Tax**

Carbon Tax was created as a line item to track costs throughout the year. Costs to date in 2017 are \$71,607

Carbon Tax will be increasing January 1<sup>st</sup>, 2018. The 2018 Budget reflects this increase.

### **Grants to Local governments**

The 2018 capital funding request from Town of High Level in the amount of \$209,400 has been received, and reflected in this budget. This cost includes the operating & capital grants to Town of High Level and operating grant for the Town of Rainbow Lake.

### **Grants to Other Organizations**

At the December 11<sup>th</sup>, 2017 Council meeting, Council approved the 2018 Operating budget for grants to other organizations. These grants included grant payments to Recreational Boards, FCSS, Mackenzie Library Board, and other non-profit organizations.

### **Tax Bad Debt**

2018 tax bad debt has been calculated to be \$646,000. The majority of these uncollectable tax revenues are from the properties owned by Winter Petroleum Ltd.

### **Depreciation**

The County's annual depreciation continues to increase. The increase is due to the continued upgrade of facilities and road infrastructures. This trend is expected to continue as the County grows and infrastructure is improved and expanded.

### 2018 Non TCA and TCA requests

The following 2018 Capital Projects were previously approved:

January 24, 2018

Department 23

LC Deck Gun (Tompkins)	\$15,000
LC Piston Intake Valve and Booster Reel	\$8,600

Department 32

AWD Grader x3	\$910,161
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Department 41

Rural Water Supply North of the Peace River	\$400,000
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Department 32

Gravel Crushing	\$1,500,000
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Department 42

Sanitary Sewer Expansion (Phase 2 Design)	\$48,000
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February 12, 2018

Grants to other Non Profit organizations:

Frontier Veterinary Services increase \$6,000

Mackenzie Applied Research Association increase \$15,000

Non-TCA Carry-forward not including the additional funds request.

Non-TCA Projects 2018

Teacher's Loop Asphalt & Sidewalk Project – added \$80,000 from Road Reserve and \$70,428 transferred from other completed projects

High Level command truck – removed

**Mackenzie County  
Summary of All Units  
December 31, 2017**

	2016 Actual	2017 Actual	2017	2018	2017 Budget vs. 2018 Budget	
	Total	Total	Budget	Budget	Variance \$	Variance %
<b>OPERATING REVENUES</b>						
100-Municipal Taxes	\$25,965,966	\$23,462,203	\$23,608,520	\$24,754,196	\$1,145,676	104.85%
101-Lodge Requisition	\$852,724	\$455,825	\$459,580	\$459,700	\$120	100.03%
102-School Requisition	\$6,839,278	\$6,521,520	\$6,520,118	\$6,520,150	\$32	100.00%
124-Frontage	\$120,584	\$103,557	\$103,167	\$103,250	\$83	100.08%
261-Ice Bridge	\$139,640	\$130,000	\$0	\$140,000		
420-Sales of goods and services	\$561,317	\$463,435	\$614,685	\$498,400	(\$116,285)	81.08%
421-Sale of water - metered	\$2,973,367	\$3,075,611	\$3,090,054	\$3,122,750	\$32,696	101.06%
422-Sale of water - bulk	\$920,067	\$998,789	\$923,375	\$952,050	\$28,675	103.11%
424-Sale of land	\$52,900	\$8,000	\$0	\$0		
510-Penalties on taxes	\$1,453,394	\$1,030,335	\$1,390,000	\$1,300,000	(\$90,000)	93.53%
511-Penalties of AR and utilities	\$53,944	\$59,520	\$45,000	\$65,750	\$20,750	146.11%
520-Licenses and permits	\$41,246	\$46,704	\$34,000	\$39,000	\$5,000	114.71%
521-Offsite levy	\$0	\$21,851	\$0	\$0		
522-Municipal reserve revenue	\$81,789	\$70,980	\$30,000	\$60,000	\$30,000	200.00%
525-Subdivision fees	\$122,477	\$30,350	\$35,000	\$35,000	\$0	100.00%
526-Safety code permits	\$249,016	\$241,453	\$225,000	\$225,000	\$0	100.00%
530-Fines	\$34,589	\$22,685	\$50,000	\$50,000	\$0	100.00%
531-Safety code fees	\$9,587	\$9,764	\$9,000	\$9,000	\$0	100.00%
550-Interest revenue	\$525,474	\$505,427	\$350,000	\$500,000	\$150,000	142.86%
551-Market value changes	\$0	(\$83,306)	\$0	\$0	\$0	
560-Rental and lease revenue	\$114,094	\$127,969	\$108,741	\$125,500	\$16,759	115.41%
570-Insurance proceeds	\$36,663	\$3,234	\$0	\$0		
592-Well drilling revenue	\$34,848	\$0	\$15,000	\$0	(\$15,000)	0.00%
597-Other revenue	\$127,358	\$98,593	\$149,000	\$15,000	(\$134,000)	10.07%
598-Community aggregate levy	\$45,801	\$0	\$80,000	\$80,000	\$0	100.00%
630-Sale of non-TCA equipment	\$72,277	\$5,120	\$67,500	\$0	(\$67,500)	0.00%
790-Tradeshaw Revenues	\$36,404	\$23,248	\$25,600	\$30,000	\$4,400	117.19%
840-Provincial grants	\$1,390,555	\$639,798	\$1,214,214	\$1,214,200	(\$14)	100.00%
890-Gain (Loss) Penny Rounding	\$168	(\$0)	\$0	\$0		
990-Over/under tax collections	\$0	\$0	\$0	\$0		
<b>TOTAL REVENUE</b>	<b>\$42,855,526</b>	<b>\$38,072,665</b>	<b>\$39,147,554</b>	<b>\$40,298,946</b>	<b>\$1,011,392</b>	<b>102.94%</b>
<b>OPERATING EXPENSES</b>						
110-Wages and salaries	\$6,669,267	\$6,317,787	\$7,317,792	\$7,449,750	\$131,958	101.80%
132-Benefits	\$1,298,355	\$1,377,797	\$1,551,289	\$1,530,550	(\$20,739)	98.66%
136-WCB contributions	\$48,038	\$51,510	\$57,363	\$115,500	\$58,137	201.35%
142-Recruiting	\$16,839	\$19,227	\$15,000	\$15,000	\$0	100.00%
150-Isolation cost	\$73,210	\$89,526	\$86,400	\$100,900	\$14,500	116.78%
151-Honoraria	\$535,071	\$510,277	\$653,600	\$684,200	\$30,600	104.68%
211-Travel and subsistence	\$314,206	\$340,747	\$393,754	\$419,900	\$26,146	106.64%
212-Promotional expense	\$63,370	\$69,241	\$82,500	\$84,000	\$1,500	101.82%
214-Memberships & conference fees	\$105,598	\$117,992	\$152,636	\$157,550	\$4,914	103.22%
215-Freight	\$94,576	\$92,914	\$121,266	\$116,000	(\$5,266)	95.66%
216-Postage	\$46,830	\$53,504	\$43,150	\$46,550	\$3,400	107.88%
217-Telephone	\$114,524	\$123,098	\$135,000	\$139,996	\$4,996	103.70%
221-Advertising	\$30,471	\$72,962	\$69,270	\$72,850	\$3,580	105.17%
223-Subscriptions and publications	\$5,904	\$7,631	\$11,984	\$11,650	(\$334)	97.21%
231-Audit fee	\$90,300	\$75,600	\$81,800	\$90,000	\$8,200	110.02%
232-Legal fee	\$113,374	\$109,153	\$70,000	\$85,000	\$15,000	121.43%
233-Engineering consulting	\$75,499	\$56,741	\$133,228	\$169,000	\$35,772	126.85%
235-Professional fee	\$1,614,325	\$1,546,491	\$1,760,554	\$1,650,900	(\$109,654)	93.77%
236-Enhanced policing fee	\$115,450	\$150,067	\$300,520	\$312,600	\$12,080	104.02%

	2016 Actual	2017 Actual	2017	2018	2017 Budget vs. 2018 Budget	
	Total	Total	Budget	Budget	Variance \$	Variance %
239-Training and education	\$112,720	\$81,469	\$169,439	\$151,200	(\$18,239)	89.24%
242-Computer programming	\$92,126	\$60,370	\$106,450	\$122,100	\$15,650	114.70%
251-Repair & maintenance - bridges	\$37,194	\$75,406	\$590,500	\$542,000	(\$48,500)	91.79%
252-Repair & maintenance - buildings	\$165,527	\$145,599	\$170,700	\$206,250	\$35,550	120.83%
253-Repair & maintenance - equipment	\$425,609	\$342,195	\$377,850	\$363,200	(\$14,650)	96.12%
255-Repair & maintenance - vehicles	\$93,564	\$119,751	\$87,940	\$129,800	\$41,860	147.60%
258-Contract graders	\$93,830	\$110,488	\$155,840	\$150,850	(\$4,990)	96.80%
259-Repair & maintenance - structural	\$1,350,249	\$1,600,932	\$2,178,959	\$2,023,050	(\$155,909)	92.84%
261-Ice bridge construction	\$93,006	\$131,094	\$120,000	\$130,000	\$10,000	108.33%
262-Rental - building and land	\$38,947	\$28,746	\$35,050	\$65,800	\$30,750	187.73%
263-Rental - vehicle and equipment	\$66,882	\$73,964	\$74,902	\$89,350	\$14,448	119.29%
266-Communications	\$79,151	\$103,775	\$109,912	\$119,100	\$9,188	108.36%
271-Licenses and permits	\$2,441	\$9,850	\$9,518	\$10,900	\$1,382	114.52%
272-Damage claims	\$1,565	\$3,560	\$5,000	\$5,000	\$0	100.00%
274-Insurance	\$355,556	\$334,781	\$322,770	\$322,800	\$30	100.01%
290-Election cost	\$3,055	\$12,372	\$15,000	\$5,000	(\$10,000)	33.33%
342-Assessor fees	\$250,768	\$232,398	\$263,000	\$260,000	(\$3,000)	98.86%
511-Goods and supplies	\$889,141	\$917,485	\$895,359	\$881,700	(\$13,659)	98.47%
521-Fuel and oil	\$696,439	\$788,007	\$1,038,320	\$815,050	(\$223,270)	78.50%
531-Chemicals and salt	\$276,742	\$321,301	\$328,200	\$341,800	\$13,600	104.14%
532-Dust control	\$667,977	\$545,077	\$660,000	\$1,065,000	\$405,000	161.36%
533-Grader blades	\$160,606	\$141,670	\$139,000	\$144,000	\$5,000	103.60%
534-Gravel (apply; supply and apply)	\$1,325,735	\$1,597,656	\$3,430,091	\$3,436,000	\$5,909	100.17%
535-Gravel reclamation cost						
543-Natural gas	\$79,024	\$88,254	\$96,838	\$91,639	(\$5,199)	94.63%
544-Electrical power	\$564,510	\$668,089	\$708,208	\$672,350	(\$35,858)	94.94%
550-Carbon Tax	\$0	\$71,423	\$0	\$112,500	\$112,500	100%
710-Grants to local governments	\$1,408,661	\$1,336,499	\$2,474,900	\$1,476,400	(\$998,500)	59.65%
735-Grants to other organizations	\$1,927,694	\$2,039,399	\$2,145,088	\$2,188,750	\$43,662	102.04%
747-School requisition	\$6,838,317	\$6,512,618	\$6,520,119	\$6,520,150	\$31	100.00%
750-Lodge requisition	\$852,083	\$461,788	\$459,579	\$459,700	\$121	100.03%
810-Interest and service charges	\$32,576	\$24,004	\$15,000	\$25,000	\$10,000	166.67%
831-Interest - long term debt	\$555,057	\$545,436	\$505,190	\$472,500	(\$32,690)	93.53%
832-Principle - Long term debt	\$1,578,512	\$1,691,601	\$1,575,519	\$1,926,300	\$350,781	122.26%
<b>TOTAL</b>	<b>\$32,540,471</b>	<b>\$32,399,320</b>	<b>\$38,821,347</b>	<b>\$38,577,135</b>	<b>(\$244,212)</b>	<b>99.37%</b>
<b>Non-TCA projects</b>	\$1,059,745	\$1,193,440	\$2,377,366			
762 - Contributed to Capital	(\$200,000)					
763-Contributed to Capital Reserve	\$246,958					
764-Contributed to Capital Reserve	(\$655,816)					
921-Bad Debt	\$956,762		\$1,256,541	\$646,000		
922-Tax Cancellation/Writeoff	\$4,049		\$4,100			
993-NBV of Disposed TCAAssets	\$322,261		\$173,176			
994-Change in Inventory	\$559,623		\$429,265			
995-Amortization of TCA	\$8,345,075		\$9,507,478	\$8,969,350	(\$538,128)	94.34%
<b>TOTAL EXPENSES</b>	<b>\$43,179,129</b>	<b>\$33,592,761</b>	<b>\$52,569,273</b>	<b>\$9,615,350</b>	<b>(\$538,128)</b>	
<b>EXCESS (DEFICIENCY)</b>	<b>(\$323,603)</b>	<b>\$4,479,904</b>	<b>(\$13,421,719)</b>	<b>\$30,683,596</b>	<b>\$1,549,520</b>	

**MACKENZIE COUNTY**  
**STATEMENT OF OPERATIONS**

December 31, 2017

	2015 Actual	2016 Actual	2017 Actual	2017	2018	
	Total	Total	Total	Budget	Budget	
<b>OPERATIONAL REVENUES</b>						
Property taxes	\$35,167,010	\$33,657,968	\$30,439,548	\$30,588,218	\$31,734,046	
User fees and sales of goods	\$4,619,126	\$4,507,652	\$4,545,835	\$4,628,114	\$4,573,200	
Government transfers	\$1,501,319	\$1,390,555	\$639,798	\$1,214,214	\$1,214,200	
Investment income (operating)	\$500,870	\$525,474	\$505,427	\$350,000	\$500,000	
Penalties and costs on taxes	\$1,057,962	\$1,453,394	\$1,030,335	\$1,390,000	\$1,300,000	
Licenses, permits and fines	\$539,489	\$456,914	\$350,956	\$353,000	\$358,000	
Rentals	\$140,117	\$114,094	\$127,969	\$108,741	\$125,500	
Insurance proceeds	\$329,409					
Development levies	\$47,870					
Municipal reserve revenue	\$92,428	\$81,789	\$70,980	\$30,000	\$60,000	
Sale of non-TCA equipment	\$8,061	\$72,277	\$5,120	\$67,500	\$0	
Other	\$501,684	\$384,091	\$284,919	\$402,767	\$294,000	
<b>Total operating revenues</b>	<b>\$44,505,345</b>	<b>\$42,783,250</b>	<b>\$36,385,899</b>	<b>\$39,167,554</b>	<b>\$40,158,946</b>	\$8,528,150
<b>OPERATIONAL EXPENSES</b>						
Legislative	\$543,500	\$647,301	\$687,000	\$795,451	\$837,900	
Administration	\$6,882,710	\$5,348,022	\$5,397,320	\$6,832,887	\$5,479,900	
Protective services	\$1,406,990	\$1,153,069	\$1,188,594	\$1,683,876	\$1,565,950	
Transportation	\$16,128,251	\$9,486,626	\$9,934,252	\$13,308,247	\$13,028,400	
Water, sewer, solid waste disposal	\$4,793,168	\$3,574,927	\$3,413,265	\$3,934,492	\$3,308,850	
Public health and welfare (FCSS)	\$639,256	\$783,038	\$768,407	\$803,744	\$799,850	
Planning, development	\$1,072,553	\$1,143,145	\$1,032,171	\$1,171,002	\$1,364,700	
Agriculture and veterinary	\$1,397,583	\$1,134,191	\$1,290,323	\$1,427,281	\$1,417,810	
Recreation and culture	\$2,268,946	\$1,621,789	\$1,713,584	\$1,884,669	\$1,865,500	
School requisitions	\$6,635,781	\$6,838,317	\$6,512,618	\$6,520,119	\$6,520,150	
Lodge requisitions	\$788,108	\$852,083	\$461,788	\$459,579	\$459,700	
Non-TCA projects	\$1,092,265	\$1,059,745	\$1,292,726	\$2,359,139	\$0	
<b>Operating expenses</b>	<b>\$43,649,111</b>	<b>\$33,642,252</b>	<b>\$33,692,046</b>	<b>\$41,180,486</b>	<b>\$36,648,710</b>	\$29,668,860
Principle - Long term debt	\$1,669,369	\$1,578,512	\$1,691,601	\$1,575,519	\$1,926,300	
<b>Total Operating Expnses</b>	<b>\$45,318,480</b>	<b>\$35,220,764</b>	<b>\$26,239,530</b>	<b>\$52,484,118</b>	<b>\$38,575,010</b>	
 <b>Excess (deficiency) before other</b>	 <b>(\$813,135)</b>	 <b>\$7,562,486</b>	 <b>\$10,146,369</b>	 <b>(\$13,316,564)</b>	 <b>\$1,583,936</b>	

**MACKENZIE COUNTY**  
**Non-TCA Projects 2018**

Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture
(12) - Administration Department										
Information Technology Budget	48,000	48,000								
Building Maintenance Lifecycle Plan	28,000	28,000								
Building Appraisals	40,000	40,000								
FV - Asset Management	45,000	9,000			36,000					
ZA - FRIAA Firesmart Program	354,960	-			354,960					
Total department 12	515,960	125,000	-	-	390,960	-	-	-		-
(23) - Fire Department										
FV - Fire Dept Training Props	30,000	15,000				15,000				
LC - Fire Dept Training Props	35,000	17,500				17,500				
Total department 23	65,000	32,500	-	-	-	32,500	-	-		-
(26) - Enforcement										
Radar Lazer - Portable	4,200	4,200								
Total department 23	4,200	4,200	-	-	-	-	-	-	-	-
(41) - Water										
LC - La Crete Future Water Supply Concept	200,000	200,000								
Total department 43	200,000	200,000	-	-	-	-	-	-		-
(42) - Sewer										
LC - Future Utility Servicing Plan	85,000	85,000								
Total department 43	85,000	85,000	-	-	-	-	-	-		-
(43) - Solid Waste Disposal										
Waste Bins 40 & 6 yd	20,000	12,000				8,000				
Total department 43	20,000	12,000	-	-	-	8,000	-		-	-
(61) - Planning & Development Department										
Municipal Census	120,000	95,000			25,000		-			
MuniSight Software - GIS	98,000	98,000					-			
Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework	350,000	150,000			200,000		-			
Total department 61	568,000	343,000	-	-	225,000	-	-	-		-
(63) - Agricultural Services Department										
Dell Tough Book and software	20,500	20,500								
Paint MARA Building	10,000	5,000						5,000	GOR	
Total department 63	30,500	25,500	-	-	-	-	-	5,000		-
(71) - Recreation										
FV - Facility Security Camera System	3,000	3,000								
LC - 2 Sets of Mini Nets & Portable Boards	8,500	8,500								
LC - 2 Heaters for Bleachers	6,500	6,500								
Total department 71	18,000	18,000	-	-	-	-	-	-		-
TOTAL 2018 Non-Capital Projects	1,506,660	845,200	-	-	615,960	40,500	-	5,000	-	-



# Cash Flow Requirement

**Cash Flow Requirement:**

The Cash Flow Requirement schedule summarizes all of the County's cash requirements for the 2018 year, including operating, capital, borrowing, and municipal reserve transactions.

One of the key figures in this schedule is the amount of revenue that will be required to be raised by municipal levy, or property taxes, in order to fund the County's operating expenses.

**Mackenzie County**  
**2018 BUDGET - Cash Requirement**

	2017 Budget	% change	2018 Budget
<b>Operating Cash Requirements:</b>			
Operating Cost (excluding non-cash items and capital debt interest expense)	30,675,056	-3%	29,837,235
2018 Non-TCA	1,015,110	47%	1,488,660
2017 Non-TCA Carry Forward - Additional Costs	-		190,000
<b>Less:</b> Other Operating Revenue (excluding municipal tax levy)	(7,773,659)	10%	(8,564,900)
Anticipated draw from prior year accumulated surplus - restricted (for Non-TCA projects)	(56,900)	1272%	(780,786)
Anticipated draw from prior year accumulated surplus - restricted (for operating purposes)	(9,250)	18278%	(1,700,000)
<b>Tax levy for operations</b>	<b>19,593,721</b>		<b>20,470,209</b>
<b>Capital Cash Requirements:</b>			
2018 TCA - New	8,649,756	13%	9,812,211
Less: Recreation Board Capital Projects (included in Operating)			(187,500)
2017 TCA Carry Forward - Additional Costs	950,606	92%	1,828,171
Capital debt interest	505,190	-7%	471,783
Capital debt principal	1,575,520	22%	1,926,225
<b>Less:</b>			
Capital revenue - grants	(10,105,905)	-10%	(9,058,610)
Other sources capital revenue (community, developers' contributions; contributed assets)	(20,000)	2450%	(510,000)
Proceeds on disposal of assets	(111,500)	557%	(732,100)
Insurance Proceeds	(75,000)	-100%	
Proceeds from new debentures	(1,200,000)	-100%	
Contribution from prior year accumulated surplus	(1,594,683)	-88%	(185,428)
<b>Tax levy for capital</b>	<b>3,012,583</b>	12%	<b>3,364,752</b>
<b>Minimum Tax Levy</b>	<b>22,606,304</b>	5%	<b>23,834,962</b>
Municipal Tax Revenue	(23,798,944)	4%	(24,754,196)
<b>Deficit/(Surplus)</b>	<b>(3,487,225)</b>	-74%	<b>(919,235)</b>
<b>Future Financial Plans:</b>			
Contributions to Reserves as per Policies (Miniums)	1,753,350	-71%	500,000
Contributions to Reserves			
<b>Tax levy for future financial plans</b>	<b>1,753,350</b>	-71%	<b>500,000</b>
<b>Total Tax Levy</b>	<b>24,359,654</b>	0%	<b>24,334,962</b>
<b>Net budgeted cash draw on accumulated surplus accounts</b>	<b>92,517</b>	-2441%	<b>(2,166,214)</b>
<b>OTHER:</b>			
Restricted surplus (reserves), beginning of year	21,158,323		21,250,840
Restricted surplus (reserves), ending of year	21,250,840		19,084,627
Changes in restricted surplus (reserves) per Motions	-		-
Restricted surplus (reserves), ending of year, revised	21,250,840		19,084,627
<b>Total budgeted operating and capital costs (excluding non-cash items)</b>	<b>42,420,632</b>		<b>43,536,114</b>

Mackenzie County  
2018 Budget  
Schedules of Operating Revenues and General Operating Expenses

Schedules A-1 & A-2

Legislative and Administration	Protective Services	Transportation and Airport	Utilities	Planning & Development	Agricultural & Veterinary	Recreation & Cultural	2018
11 + 12	23 + 25 + 26	32 + 33	41 + 42 + 43	61 + 66	63 + 64	51+71+72+ 73+74	Budget

Schedule A-1: Operating Revenues (excluding municipal taxes, and excluding school and lodge requisitions)

Sale of Goods & Services	23,500	100,000	115,000	4,223,050	9,600	2,850	99,200	4,573,200
Interest Revenue	500,000	-	-	-	-	-	-	500,000
Provincial Grants - operating	-	-	732,150	-	-	183,350	298,700	1,214,200
Other Revenue including frontage	1,454,950	72,950	260,250	78,900	365,000	45,450	-	2,277,500
<b>TOTAL REVENUE</b>	<b>1,978,450</b>	<b>172,950</b>	<b>1,107,400</b>	<b>4,301,950</b>	<b>374,600</b>	<b>231,650</b>	<b>397,900</b>	<b>8,564,900</b>

Schedule A-2: General Operating Expenses (excluding school and lodge requisitions, and excluding debenture principal payments)

Wages & Salaries, Benefits, WCB, Recruiting, Honorariums	3,009,650	559,750	3,586,400	1,170,600	960,200	313,600	273,450	9,873,650
Contracted and General Services	1,582,736	739,050	2,833,500	1,392,700	379,900	873,260	266,250	8,067,396
Materials & Supplies, Fuel & Oil, Chemicals & Salt	115,450	236,650	5,935,050	332,250	24,600	99,950	52,100	6,796,050
Utilities (Gas, Power)	84,250	25,500	298,000	353,750	-	-	2,489	763,989
Grants to local governments	1,471,400	5,000	-	-	-	-	-	1,476,400
Grants to other organizations	-	-	-	-	-	131,000	2,057,750	2,188,750
Capital debt interest	25,300	-	375,450	59,550	-	-	12,200	472,500
Net Book Value of disposed TCA	-	-	464,655	-	-	-	34,665	499,321
Amortization	290,400	162,600	6,029,450	2,059,600	8,900	24,300	394,100	8,969,350
Other	-	-	-	-	-	-	-	625,000
<b>TOTAL OPERATING EXPENSES</b>	<b>7,204,186</b>	<b>1,728,550</b>	<b>19,522,505</b>	<b>5,368,450</b>	<b>1,373,600</b>	<b>1,442,110</b>	<b>3,093,004</b>	<b>39,732,406</b>
Non-TCA projects	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>7,204,186</b>	<b>1,728,550</b>	<b>19,522,505</b>	<b>5,368,450</b>	<b>1,373,600</b>	<b>1,442,110</b>	<b>3,093,004</b>	<b>39,732,406</b>

Less:

Non-cash items included in the above:

Estimated gravel inventory change at Year End 2018	-	-	-	-	-	-	-	-
Net Book Value of disposed TCA	-	-	464,655	-	-	-	34,665	499,321
Amortization	290,400	162,600	6,029,450	2,059,600	8,900	24,300	394,100	8,969,350
Capital debt interest	25,300	-	375,450	59,550	-	-	12,200	472,500
<b>Total operational expenses excluding non-cash items and capital debt interest</b>	<b>6,888,486</b>	<b>1,565,950</b>	<b>12,652,950</b>	<b>3,249,300</b>	<b>1,364,700</b>	<b>1,417,810</b>	<b>2,652,039</b>	<b>29,791,235</b>

Mackenzie County  
2018 Budget  
Capital Grant Revenues (for TCA projects)

Schedule B

	Grant funding deferred from prior year	2018 Funding	Total
Provincial Capital Grants - FGTF		633,478	633,478
Provincial Capital Grants - MSI (Capital)		1,951,000	1,951,000
STIP Grant		1,555,500	1,555,500
Resource Road Program			-
Small Communities Grant			-
Provincial Grant - AB Water & Wastewater Program		705,000	705,000
Alberta Parks			-
Resource Road Program (Zama, on hold) (1/2 of \$6m total est. cost)	3,000,000	-	3,000,000
Clean Water and Wastewater (CWWF)	671,132	542,500	1,213,632
<b>Total Capital Revenues</b>	<b>3,671,132</b>	<b>5,387,478</b>	<b>9,058,610</b>

Operating Grant Revenues

	Grant funding deferred from prior year	2018 Funding	Total
Basic Municipal Transportation Grant - MSI	-	608,694	608,694
FCSS Grant	-	298,682	298,682
ASB Grant	-	183,359	183,359
MSI	-	123,479	123,479
Alberta Partnership		200,000	200,000
FCM - Asset Management		36,000	36,000
Firesmart		354,960	354,960
<b>Total Operating Revenues</b>	<b>-</b>	<b>1,805,174</b>	<b>1,805,174</b>

Mackenzie County  
2018 Budget  
Contributions to Reserves

Schedule C

Reserves	Minimal contribution	Comments
Off-Site Levy Reserve	\$0	Reserve Policy #3
Roads		Reserve Policy #4
Gravel Reclamation	-	Reserve Policy #5 - Proceeds from Aggregate Levy
Vehicle & Equipment	250,000	Reserve Policy #6
Recreation and Parks		Reserve Policy #8
Surface Water Management Reserve	\$0	Reserve Policy #9 - Amount in reserve has reached targeted maximum
Municipal Reserve	\$0	Reserve Policy #10
Gravel Crushing	\$0	Reserve Policy #14
Grants to Other Organizations	\$0	Reserve Policy #20
Bursaries	\$0	Reserve Policy #17
Rural Water Reserve Fund		Reserve Policy #18 - Surplus Revenue TBD
Street light replacement	250,000	Reserve Policy #19
General Operating		Reserve Policy #1
General Capital		Reserve Policy #2
<b>Total</b>	<b>\$500,000</b>	

2018 Budget  
Schedule D

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1. Schedule of ending balances for long term debt as of December 31, 2018

		2018	2017
Debentures -		\$	\$
<b>From Alberta Capital Finance Authority:</b>			
14	4.501% due for 2027 (for Zama Tower Road Sewer)	98,982	108,353
16	4.012% due for 2018 (for Zama Water Treatment Plant)	(0)	188,785
17	4.012% due for 2018 (for Zama Wastewater System)	-	92,568
19	3.718% due for 2019 (for Zama Water Treatment Plant)	48,995	144,318
20	3.718% due for 2019 (for Zama Wastewater System)	14,475	42,637
21	3.334% due for 2019 (for La Crete Office Building)	127,704	251,243
22	3.334% due for 2019 (for Zama Multi-Use Cultural Building)	173,354	341,054
23	3.334% due for 2019 (for Zama Water Treatment Plant))	88,049	173,225
25	3.377% due on Dec 15, 2020 (Fort Vermilion Corporate Office Expansion)	170,734	251,907
26	3.5635% due on Mar 15, 2021 (Rural Water Line)	619,212	851,987
27	4.124% due on Dec 15, 2030 (La Crete Sewer Lift Station)	151,410	160,992
28	2.942% due on Dec 17, 2031 (Highway #88 connector)	1,517,205	1,603,658
29	3.623% due on Dec 15, 2033 (Highway #88 connector)	8,453,242	8,871,043
30	1.741% due June 15, 2022 FV Arena Ice Plant	219,373	280,012
31	1.741% due June 15, 2022 Range Road 180	275,986	352,273
32	1.741% due June 15, 2022 Township Road 1020	353,828	451,633
33	2.270% due Sept 15, 2022 LC Arena Dressing Room/Lobby Reno	309,414	382,500
		<b>12,621,964</b>	<b>14,548,188</b>

2. Principal and interest repayment requirements on long-term debt over the next five years

To be paid in Year	Principal \$	Interest \$	Total \$
2018	1,926,225	471,783	2,398,008
2019	1,632,478	411,034	2,043,512
2020	1,215,985	363,984	1,579,969
2021	1,032,971	327,457	1,360,428
2022	805,962	299,019	1,104,981
2023 to maturity	7,934,568	1,678,013	9,612,582
	<b>14,548,188</b>	<b>3,551,291</b>	<b>18,099,480</b>



### 3. Debt limit calculation

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits as defined by *Alberta Regulation 255/00* for the County be disclosed as follows:

	2017 projected \$	2016 \$
Total debt limit, on December 31	\$51,996,573	\$52,646,390
Total debt (principal on loans and loan guarantees), on December 31	(\$14,548,188)	(\$14,657,290)
<b>Amount by which debt limit exceeds (short) debt</b>	<b>\$37,448,385</b>	<b>\$37,989,100</b>
Limit on debt service, in fiscal year	\$8,666,096	\$8,774,398
Service on debt in fiscal year (are interest & principal payments)	(\$2,398,008)	(\$2,080,710)
<b>Amount by which debt servicing limit exceeds debt servicing</b>	<b>\$6,268,087</b>	<b>\$6,693,688</b>

The debt limit is calculated at 1.5 times the revenue of the County (as defined in *Alberta Regulation 255/00*) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the County. Rather, the financial statements must be interpreted as a whole.

### 4. New Debt

	2018 \$
Debtentures -	
From Alberta Capital Finance Authority:	
30 Zama Access due on Sep 15, 2032	
<b>Total new debt</b>	<b>-</b>



# 2017 Carry Forward Projects



ALL TCA Carryforward (CF)

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additonal Cost	2018 Cost
<u>Dpt 12 Administration</u>									
(01) Signs with Flags for FV Office (CF)	\$25,000	\$10,141	\$18,060	\$3,201	\$14,859	50%		\$0	\$14,859
(02)Payroll software (CF)	\$20,000	\$15,837	\$7,203	\$3,040	\$4,163	75%	Software installed. fixing upgrade errors and completion of first year cycle December 2017.	\$0	\$4,163
(03)LC - Xerox Replacement (2017)	\$60,000	\$58,159	\$60,000	\$58,159	\$1,841	100%	COMPLETE	\$0	\$0
(04)FV - Server & 911 Dispatch UPS replacement (2017)	\$9,500	\$9,487	\$9,500	\$9,487	\$13	90%	UPS Installed. Waiting for wiring	\$0	\$13
(05)FV - Server room air conditioner replacement (2017)	\$10,000	\$0	\$10,000	\$0	\$10,000	100%	Alternative method of cooling room was found	\$0	\$0
(06)FV - Mail Folder Inserter (2017)	\$15,000	\$15,000	\$15,000	\$15,000	\$0	100%	COMPLETE	\$0	\$0
(07)FV/LC - Administration Vehicles x 2 (2017)	\$76,000	\$60,163	\$76,000	\$60,163	\$15,837	100%	COMPLETE	\$0	\$0
(08)FV - Fireproof Storage Cabinet (Records) (CF)	\$8,000	\$8,282	\$8,000	\$8,282	(\$282)	100%	COMPLETE	\$0	\$0
(09)LC - Floor Washer (2017)	\$11,860	\$3,500	\$11,860	\$3,500	\$8,360	50%	ONGOING	\$0	\$8,360
(10)ZC - Admin building tree planting (2017)	\$15,000	\$1,116	\$15,000	\$1,116	\$13,884		ONGOING	\$0	\$13,884
(16)MARA Court House (CF)	\$50,000	\$50,105	\$50,000	\$50,105	(\$105)	100%	Complete	\$0	\$0
(18)Land Purchase (South of High Level) (CF)	\$13,000	\$0	\$13,000	\$0	\$13,000	0%	Need to complete FNC	\$0	\$13,000
Total Department 12	\$313,360	\$231,790	\$293,623	\$212,053	\$81,570			\$0	\$54,279
<u>Dpt 23 Fire</u>									
(01)FV - Training Facility (2017)	\$20,000	\$8,650	\$20,000	\$8,650	\$11,350	100%	volunteer component to be accounted for	\$0	\$11,350
(02)LC - Aerial Unit Upgrade (CF)	\$30,000	\$26,950	\$9,003	\$5,953	\$3,050	100%	Complete	\$0	\$0
(03)LC - New Tanker / Pumper (2017)	\$418,722	\$449,466	\$418,722	\$449,466	(\$30,744)	10%	Order placed with 10% deposit	\$0	(\$30,744)
Total Department 23	\$468,722	\$485,066	\$447,725	\$464,069	(\$16,344)			\$0	(\$19,394)
<u>Dpt 26 Enforcement</u>									
(04)FV - RCMP Trailer for the Safety Trailer Program	\$6,650	\$6,650	\$6,650	\$6,650	\$0	100%	COMPLETE	\$0	\$0
Total Department 26	\$6,650	\$6,650	\$6,650	\$6,650	\$0			\$0	\$0

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
<b>Dpt 32 Public Works</b>									
(04)FV- 43rd Ave, East of 50th Street (CF)	\$135,000	\$128,523	\$134,950	\$128,473	\$6,477	100%		\$0	\$0
(05)FV - 45 Ave Cul-de-sac, East of 52nd Street (CF)	\$140,000	\$133,283	\$139,950	\$133,233	\$6,717	100%		\$0	\$0
(09)New Road Infrastructure (CF)	\$1,223,583	\$1,242,870	\$251,072	\$270,359	(\$19,287)		Ongoing	\$518,171	\$498,884
(19)LC - Engineering & Design for 113 Street and 109 Ave (CF)	\$100,000	\$58,783	\$44,053	\$2,836	\$41,217	90%	preliminary engineering complete	\$0	\$41,217
(20)LC - 94th Ave Asphalt Overlay (CF)	\$869,808	\$828,073	\$608,149	\$566,414	\$41,735			\$0	\$0
(21)LC - Lagoon Access Paving (CF)	\$25,000	\$23,800	\$25,000	\$23,800	\$1,200	100%		\$0	\$0
(31)ZC - Access Pave (PH V) (CF)	\$6,000,000	\$0	\$6,000,000	\$0	\$6,000,000		Ongoing	\$0	\$6,000,000
(45)Snow Plow truck Replacement (2016 CF)	\$290,000	\$289,870	\$1,838	\$1,708	\$130	100%	COMPLETE	\$0	\$0
(50)Gravel Reserve (to secure gravel source) (CF)	\$150,000	\$57,643	\$113,943	\$21,586	\$92,357		Working on securing gravel reserves	\$0	\$92,357
(57)FV - Sand and salt shelter (CF)	\$235,000	\$241,856	\$234,445	\$241,301	(\$6,856)	100%	COMPLETE	\$0	\$0
(65)FV - Goose Neck Trailer 32' (2017)	\$28,000	\$27,336	\$28,000	\$27,336	\$664	100%	COMPLETE	\$0	\$0
(66)FV - Gravel truck (2017)	\$90,000	\$89,966	\$90,000	\$89,966	\$34	100%	COMPLETE	\$0	\$0
(67)FV - Pickup Crew Cab - 3/4 Ton (2017)	\$40,000	\$39,061	\$40,000	\$39,061	\$939	100%	COMPLETE	\$0	\$0
(68)FV - Sand Spreader (2017)	\$6,074	\$5,703	\$6,074	\$5,703	\$371	100%	COMPLETE	\$0	\$0
(69)FV - Skidsteer (2017)	\$80,000	\$70,860	\$80,000	\$70,860	\$9,140	100%	COMPLETE	\$0	\$0
(70)FV - Tilt Deck trailer (2017)	\$8,000	\$8,129	\$8,000	\$8,129	(\$129)	100%	COMPLETE	\$0	\$0
(71)FV - 46 Ave Road Pave (2017)	\$35,000	\$0	\$35,000	\$0	\$35,000	100%	Awaiting invoicing	\$125,000	\$160,000
(75)LC - Road Rebuild - Prairie Packers to West La Crete Road (2017)	\$710,000	\$703,839	\$710,000	\$703,839	\$6,161	100%	COMPLETE	\$0	\$0
(76)LC - Teachers Loop Asphalt & Sidewalk (2017)	\$266,000	\$11,526	\$266,000	\$11,526	\$254,475	0%	Engineering started	\$80,000	\$334,475
(77)LC - Street Improvements (2017)	\$550,000	\$488,550	\$550,000	\$488,550	\$61,450	100%		\$0	\$0
(78)LC - Bridges to new lands-Range Rd180 (2017)	\$2,000,000	\$436,730	\$2,000,000	\$436,730	\$1,563,270	10%	Engineering completed. Awaiting RRD Approval	\$0	\$1,563,270
(79)LC - Bridges to new lands-Township Rd1020 (2017)	\$1,000,000	\$49,364	\$1,000,000	\$49,364	\$950,636	5%	Engineering completed.	\$0	\$950,636
(80)LC - 98Ave Crosswalk Lights (2017)	\$10,142	\$10,142	\$10,142	\$10,142	(\$0)	100%	COMPLETE	\$0	\$0
(81)LC - Pressure Washer (2017)	\$10,900	\$11,100	\$10,900	\$11,100	(\$200)	100%	COMPLETE	\$0	\$0
(84)LC - Trucks x 3 (2017)	\$145,000	\$150,028	\$145,000	\$150,028	(\$5,028)	100%	COMPLETE	\$0	\$0
(85)LC - Dump Trailer (2017)	\$30,200	\$30,596	\$30,200	\$30,596	(\$396)	100%	COMPLETE	\$0	\$0
(86)LC -Steel drum packer (2017)	\$50,000	\$50,000	\$50,000	\$50,000	\$0	100%	COMPLETE	\$0	\$0
(87)LC - Asphalt Miller (2017)	\$27,000	\$25,757	\$27,000	\$25,757	\$1,243	100%	COMPLETE	\$0	\$0
(88)LC/FV - Dozer Blades x 4 (2017)	\$71,800	\$73,500	\$71,800	\$73,500	(\$1,700)	100%	COMPLETE	\$0	\$0
(89)Rubber truck mini excavator (2017)	\$106,020	\$106,020	\$106,020	\$106,020	\$0	100%	COMPLETE	\$0	\$0
(90)LC - Packer/ Roller x 2 (2017)	\$50,000	\$49,959	\$50,000	\$49,959	\$41	100%	COMPLETE	\$0	\$0
(91)RL Road Ditching Improvement (2017)	\$48,780	\$48,471	\$48,780	\$48,471	\$309	100%	COMPLETE	\$0	\$0
Total Department 32	\$20,022,644	\$18,407,653	\$12,916,316	\$3,876,346	\$9,039,970			\$723,171	\$9,640,839
<b>Dpt 33 Airport</b>									
(01)FV - Pole Tarp Storage Shed (CF)	\$45,000	\$52,931	\$45,000	\$52,931	(\$7,931)	100%	COMPLETE	\$0	\$0
(02)FV/LC - Automated Weather Observation System (AWOS) (2017)	\$74,000	\$73,552	\$74,000	\$73,552	\$448	95%	COMPLETE	\$0	\$0
(03)FV - Parking lot drainage improvements (2017)	\$20,000	\$0	\$20,000	\$0	\$20,000	0%	drainage	\$0	\$20,000
Total Department 33	\$139,000	\$126,483	\$139,000	\$126,483	\$12,517			\$0	\$20,000
<b>Dpt 41 Water</b>									

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additional Cost	2018 Cost
(01)LC - Paving Raw Water Truckfill Station (CF)	\$48,000	\$45,697	\$48,000	\$45,697	\$2,303	100%		\$0	0
(03)FV - Paving for Water Treatment Plant (CF)	\$250,000	\$238,005	\$233,640	\$221,645	\$11,995	100%		\$0	0
(05)LC - Well number 4 (CF)	\$172,500	\$172,405	\$132,371	\$132,276	\$95	100%	Ongoing	\$900,000	\$900,095
(06)ZA - Distribution pump house upgrades (CF/2017)	\$933,569	\$98,953	\$850,788	\$16,172	\$834,616	5%	Design is underway	\$0	\$834,616
(08)FV - Frozen Water Services Repairs (River Road) (CF)	\$210,700	\$142,432	\$142,608	\$74,340	\$68,268	50%	Ongoing into 2018	\$70,000	\$138,268
(11)LC - Waterline Bluehills (CF)	\$833,250	\$0	\$833,250	\$0	\$833,250		Awaiting further funding		\$833,250
(12)LC - Rural Potable Water Infrastructure (CF)	\$6,594,616	\$6,185,682	\$2,253,408	\$1,844,474	\$408,934	95%	COMPLETE - Deficiencies need correction	\$0	\$20,000
(19)FV - 50th St - Water & sewer extension (CF)	\$346,000	\$255,329	\$329,480	\$238,809	\$90,671	99%	COMPLETE - Deficiencies need correction	\$0	\$0
(20)FV - 49th Avenue Water Re-servicing (CF)	\$250,000	\$175,260	\$228,000	\$153,260	\$74,740	99%	COMPLETE - Deficiencies need correction	\$0	\$0
(21)FV - Storage Work (2017)	\$11,000	\$7,808	\$11,000	\$7,808	\$3,192	10%	To be completed in November	\$0	\$0
(22)LC - Hydrant Replacement (2017)	\$50,000	\$41,189	\$50,000	\$41,189	\$8,811	100%	COMPLETE	\$0	\$0
(23)FV - Re-route Raw Water Truckfill (2017)	\$35,000	\$10,267	\$35,000	\$10,267	\$24,733	10%	To be completed in November	\$0	\$0
Total Department 41	\$9,734,635	\$7,373,027	\$5,147,545	\$2,785,937	\$2,361,608			\$970,000	\$2,726,229
<b>Dpt 42 Sewer</b>									
(02)ZA - Lift station upgrade (CF/2017)	\$1,964,606	\$145,538	\$1,848,000	\$28,932	\$1,819,068	5%	Design is underway	\$0	\$1,819,068
(07)FV - Main Lift Station Grinder (2017)	\$50,000	\$39,756	\$50,000	\$39,756	\$10,244	10%	Grinder is on order	\$0	\$10,244
(08)LC - Sanitary sewer Expansion (CF)	\$100,000	\$32,870	\$100,000	\$32,870	\$67,130	99%	Awaiting final report & invoicing	\$48,000	\$115,130
Total Department 42	\$2,114,606	\$218,164	\$1,998,000	\$101,558	\$1,896,442			\$48,000	\$1,944,442
<b>Dpt 43 Waste</b>									
(02)ZA - WTS Fence (CF)	\$25,000	\$11,205	\$24,620	\$10,825	\$13,795		COMPLETE	\$0	\$0
(03)LC - Blue Hills - Build up ramp (CF)	\$12,000	\$8,410	\$3,590	\$0	\$3,590		COMPLETE	\$0	\$0
(04)Waste Bins 40 & 6 yd (2017)	\$20,000	\$22,077	\$20,000	\$22,077	(\$2,077)	100%	COMPLETE	\$0	\$0
(05)Build up Berm - Blumenort WTS (2017)	\$9,000	\$0	\$9,000	\$0	\$9,000			\$0	\$9,000
Total Department 43	\$66,000	\$41,692	\$57,210	\$32,902	\$24,308			\$0	\$9,000

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additonal Cost	2018 Cost
<b>Dpt 61 Planning &amp; Development</b>									
(02)LC - New Truck (2017)	\$40,000	\$39,630	\$40,000	\$39,630	\$370	100%	COMPLETE	\$0	\$0
(03)FV - Streetscape (2017)	\$25,000	\$13,818	\$25,000	\$13,818	\$11,182	50%	projects underway	\$25,000	\$36,182
(04)LC - Streetscape (2017)	\$43,227	\$33,260	\$43,227	\$33,260	\$9,967	80%	moved \$18,227 from La Crete Beautification	\$25,000	\$34,967
Total Department 61	\$108,227	\$86,708	\$108,227	\$86,708	\$21,519			\$50,000	\$71,149
<b>Dpt 63 Agriculture</b>									
(01)HL - Rural Drainage - Phase II & Phase III (CF)	\$1,181,000	\$1,103,192	\$77,808	\$0	\$77,808			\$0	\$77,808
(02)LC - Buffalo Head/Steep Hill water mangement (Phase I) (CF)	\$4,474,569	\$3,740,163	\$3,845,803	\$3,111,397	\$734,406	60%	complete, the outlet portion has not yet		\$734,406
(03)FV - Flood Control Channel Erosion Repair (2017)	\$180,000	\$114,591	\$180,000	\$114,591	\$65,409	100%	awaiting invoices	\$0	\$0
Total Department 63	\$5,835,569	\$4,957,946	\$4,103,611	\$3,225,988	\$877,623			\$0	\$812,214
<b>Dpt 71 Recreation</b>									
(01)FV - Ball Diamonds (CF)	\$76,750	\$74,500	\$15,250	\$13,000	\$2,250	100%	COMPLETE	\$0	\$2,250
(04)Grounds Improvements (2014 - FV Walking Trail) (CF)	\$547,800	\$522,406	\$25,394	\$0	\$25,394		Request to carry forward	\$0	\$25,394
(07)LC - Splash Park (CF)	\$255,000	\$255,000	\$255,000	\$255,000	\$0	100%	COMPLETE	\$0	\$0
(09)FV - Rodeo Grounds (CF/2017)	\$30,000	\$12,067	\$17,933	\$0	\$17,933	70%	COMPLETE	\$0	\$17,933
(23)FV - Skate Shack (CF)	\$30,000	\$0	\$30,000	\$0	\$30,000		Request to carry forward	\$0	\$30,000
(28)ZA - Com. Hall: Property Full landscaping (CF)	\$63,000	\$60,698	\$2,302	\$0	\$2,302		Request to carry forward		\$2,302
(32)FV -Ice plant Repair (2017)	\$1,000,000	\$948,154	\$1,000,000	\$948,154	\$51,846	95%	COMPLETE	\$0	\$51,846
(33)FV- Hall Reno (kitchen) (2017)	\$20,000	\$0	\$20,000	\$0	\$20,000	0%	Request to carry forward	\$0	\$20,000
(34)FV- Bathroom Reno (2017)	\$15,000	\$14,537	\$15,000	\$14,537	\$463	100%	COMPLETE	\$0	\$463
(35)LC -Fire Alarm (2017)	\$12,000	\$6,000	\$12,000	\$6,000	\$6,000	100%	COMPLETE	\$0	\$6,000
(36)LC-Natural Gas, hot water tank (big), 4 new baseboards (2017)	\$10,800	\$7,795	\$10,800	\$7,795	\$3,005	100%	COMPLETE	\$0	\$3,005
(37)LC- One set of lights for outdoor rink (2017)	\$7,028	\$6,000	\$7,028	\$6,000	\$1,028	100%	COMPLETE Council Motion 17-11-871	\$0	\$1,028
(38)LC- Curling Rink Lights (2017)	\$18,000	\$15,900	\$18,000	\$15,900	\$2,100	100%	COMPLETE, CF pending Nov 29 Council meeting	\$0	\$2,100
(39)LC- 2" water line to the ball diamonds (2017)	\$10,000	\$9,250	\$10,000	\$9,250	\$750	100%	COMPLETE	\$0	\$750
(40)LC- 3 windows upstairs overlooking the ice (2017)	\$8,000	\$4,000	\$8,000	\$4,000	\$4,000	100%	COMPLETE	\$0	\$4,000
(41)LC- Dressing room expansion including gym/weight room (2017)	\$482,500	\$292,257	\$482,500	\$292,257	\$190,243	50%	Lobby Renovations to carry forward	\$0	\$190,243
(42)ZA- Water Repair in Furnance Room (2017)	\$10,000	\$0	\$10,000	\$0	\$10,000	0%	Request to carry forward	\$0	\$10,000
(43)ZA- Re-shingling hall (2017)	\$35,000	\$0	\$35,000	\$0	\$35,000	0%	Request to carry forward	\$0	\$35,000
(44)ZA- Energy efficiency upgrade (2017)	\$30,000	\$0	\$30,000	\$0	\$30,000	0%	Request to carry forward	\$0	\$30,000
(45)FV - Boiler condenser heater	\$3,250	\$0	\$3,250	\$0	\$3,250			\$0	\$3,250
(46)La Crete Arena Condenser Motor Purchase	\$4,972	\$0	\$4,972	\$0	\$4,972		Council Motion 17-11-871	\$0	\$4,972
Total Department 71	\$2,669,100	\$2,228,564	\$2,012,429	\$1,571,893	\$440,536			\$0	\$440,536
<b>Dpt 72 Parks</b>									
(04)Machesis Lake - Horse camp - road (CF)	\$14,975	\$15,158	\$2,668	\$2,851	(\$183)	100%	COMPLETE	\$0	\$0
(05)Bridge campground - Survey & improvements (CF)	\$84,000	\$67,373	\$18,857	\$2,230	\$16,627	75%	ONGOING	\$27,000	\$43,627
(07)FV - D.A. Thomas Park - Retaining Wall (CF)	\$10,000	\$4,555	\$5,445	\$0	\$5,445	80%	ONGOING	\$10,000	\$15,445
(10)Wadlin Lake - Grounds improvements (CF/2017)	\$110,000	\$98,149	\$45,588	\$33,737	\$11,851	100%	ONGOING	\$0	\$11,851
(11)Machesis Lake Site Development (2017)	\$75,000	\$42,415	\$75,000	\$42,415	\$32,585	90%	COMPLETE	\$0	\$0
(12)Improvements to Provincial Park - Bridge Campground (2017)	\$60,000	\$16,002	\$60,000	\$16,002	\$43,998	50%	ONGOING	\$0	\$43,998



Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	Comments	Additonal Cost	2018 Cost
(13)Hutch Lake Cabins - Playground (2017)	\$44,472	\$39,832	\$44,472	\$39,832	\$4,640	75%	Currently being installed	\$0	\$4,640
(14)Hutch Lake Campground improvements (2017)	\$112,000	\$36,814	\$112,000	\$36,814	\$75,186	25%	ONGOING	\$0	\$75,186
(15)Hutch Lake Dock Blocks (2017)	\$10,000	\$0	\$10,000	\$0	\$10,000	0%	ONGOING	\$0	\$10,000
(16)FV - Mackenzie Housing Park Toddler Playground Equipment (2017)	\$14,700	\$19,795	\$14,700	\$19,795	(\$5,095)	100%	COMPLETE	\$0	\$0
(17)LC - Slide & swings Big Back Yard (2017)	\$32,866	\$29,879	\$32,866	\$29,879	\$2,987	50%	ONGOING	\$0	\$2,987
(18)LC - Playground Expansion (2017)	\$92,962	\$81,551	\$92,962	\$81,551	\$11,411	100%	COMPLETE	\$0	\$0
(19)Machesis Lake - Dock Blocks	\$10,025	\$0	\$10,025	\$0	\$10,025	0%	ONGOING	\$0	\$10,025
Total Department 72	\$671,000	\$451,523	\$524,583	\$305,106	\$219,477			\$37,000	\$217,759
Total 2017 Capital Projects	\$42,149,513	\$34,615,266	\$27,754,919	\$12,795,693	\$14,959,226			\$1,828,171	\$15,917,052

### ALL Non TCA Carryforward (CF)

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	DIRECTOR COMMENTS	Additional Cost	2018 Cost
<b>Dpt 12 Administration</b>									
(01) Information Technology budget (CF)	\$112,800	\$113,626	\$17,700	\$18,526	(\$826)	100%	COMPLETE	\$0	\$0
(02) Phase 3 - Security & Access control (2017)	\$21,000	\$21,254	\$21,000	\$21,254	(\$254)	10%	used deposit. Install Oct/Nov 20	\$0	\$0
(03)HL - Building Repairs (CF)	\$8,000	\$900	\$7,100	0	\$7,100	100%	COMPLETE	\$0	\$0
(04)Internet Security (2017)	\$10,000	\$8,853	\$10,000	\$8,853	\$1,147	60%	2017	\$0	\$0
(05)Information Technology budget (2017)	\$62,700	\$60,986	\$62,700	\$60,986	\$1,714	50%	2017	\$0	\$0
(06)Removal of MARA Admin Building (2017)	\$80,000	\$63,597	\$80,000	\$63,597	\$16,403	100%	COMPLETE	\$0	\$0
(14)Disaster Emergency Risk Assessment & Planning (CF)	\$20,000	\$11,990	\$8,010	0	\$8,010		COMPLETE	\$0	\$0
(15)Wolf bounty (CF)	\$100,000	\$48,480	\$89,052	\$37,532	\$51,520		ONGOING	\$0	\$51,520
(16)Caribou/industry protection strategy (CF)	\$280,000	\$333,772	\$168,464	\$222,236	(\$53,772)		ONGOING	\$100,000	\$46,228
(17)Zama Firesmart Program (2017)	\$169,400	\$164,680	\$169,400	\$164,680	\$4,720	100%	COMPLETE	\$0	\$0
(18)Cumulative Effects Assessment Study	\$270,000	\$0	\$270,000	\$0	\$270,000	10%	background work started	\$0	\$270,000
Total Department 12	\$1,133,900	\$828,138	\$903,426	\$597,664	\$305,762			\$100,000	\$367,748
<b>Dpt 32 Public Works</b>									
(02)ZA - Zama Access Road Geotech (CF)	\$253,464	\$253,045	\$192,000	\$191,581	\$419	100%	Complete - Awaiting Invoice	\$0	\$0
(04)ZA - Aspen Drive Ditch Repair (CF)	\$60,000	\$0	\$60,000	\$0	\$60,000	0%	Scheduled for Spring 2018	\$0	\$60,000
(05)ZA - Lot Clean up (CF)	\$50,000	\$48,823	\$1,177	\$0	\$1,177	100%	COMPLETE	\$0	\$0
(10)FV - Antique fire truck restoration (CF)	\$4,800	\$4,305	\$2,463	\$1,968	\$495	100%	COMPLETE	\$0	\$0
(12)LC & FV - Road disposition - Survey work (CF)	\$50,000	\$8,641	\$41,359	0	\$41,359	10%	Ongoing	\$0	\$41,359
(13)Assumption Hill Improvement (ditching) (CF)	\$20,000	\$2,710	\$17,290	0	\$17,290	10%	Waiting for Materials	\$0	\$17,290
(14)Zama Road LOC (CF)	\$100,000	\$0	\$100,000	0	\$100,000		Ongoing	\$0	\$100,000
(15)ZA-Dust Control Oil (2017)	\$97,610	\$73,896	\$97,610	\$73,896	\$23,714	100%	Complete - Awaiting Invoice	\$0	\$0
(16)Goertzen Sub Division Oil (2017)	\$140,000	\$115,892	\$140,000	\$115,892	\$24,108	100%	Complete - Awaiting Invoice	\$0	\$0
(18)HL south Road Oil Dust Control (2017)	\$105,000	\$97,874	\$105,000	\$97,874	\$7,126	100%	Complete - Awaiting Invoice	\$0	\$0
(19)Rocky Land Oil dust Control (2017)	\$125,000	\$0	\$125,000	0	\$125,000		Complete in 2018	\$0	\$125,000
(20)LC Lakeside Estates Oil Dust Control (2017)	\$22,000	\$22,000	\$22,000	\$22,000	\$0	100%	COMPLETE	\$0	\$0
(21)LC Blumenort Road West Oil Dust Control (2017)	\$60,000	\$37,754	\$60,000	\$37,754	\$22,246	100%	Complete - Awaiting Invoice	\$0	\$0
Total Department 32	\$1,087,874	\$664,940	\$963,899	\$540,965	\$422,934			\$0	\$343,649
<b>Dpt 33 Airport</b>									
(01)Airport Master Plan (CF)	\$75,000	\$8,504	\$72,220	\$5,724	\$66,496	10%	project ongoing	\$0	\$66,496
(02)FV & LC Papi Lights (CF)	\$32,413	\$26,800	\$5,613	0	\$5,613	100%	COMPLETE	\$0	\$0
(03)FV Airport Development (CF)	\$16,382	\$7,213	\$16,382	\$7,213	\$9,169		ONGOING	\$0	\$9,169
(04) FV- Rename FV Airport to Wop May Memorial Airport	\$6,000	\$2,792	\$6,000	\$2,792	\$3,208	100%	Complete - Awaiting Invoice	\$0	\$0
Total Department 33	\$129,795	\$45,308	\$100,215	\$15,728	\$84,487			\$0	\$75,666

### ALL Non TCA Carryforward (CF)

Description	TOTAL PROJECT BUDGET	TOTAL Cost to Date	2017 Budget	Costs in current year up to December 31, 2017	Remaining Budget on December 31, 2017	% Project Completed	DIRECTOR COMMENTS	Additional Cost	2018 Cost
Dpt 41 Water									
(04)FV - Exhaust Thimbles (CF)	\$20,000	\$18,252	\$20,000	\$18,252	\$1,748	100%	COMPLETE	\$0	\$0
(05)LC - Exhaust Thimbles (CF)	\$20,000	\$17,282	\$20,000	\$17,282	\$2,718	100%	COMPLETE	\$0	\$0
(06)ZA - Exhaust Thimbles (CF)	\$20,000	\$19,129	\$20,000	\$19,129	\$871	100%	COMPLETE	\$0	\$0
(07)FV/HL Rural Comprehensive Water Study (2017)	\$20,000	\$0	\$20,000	0	\$20,000		Awaiting grant details Request CF funds to 2018 Rocky Lane water Truckfill TCA projects	\$0	\$20,000
Total Department 41	\$80,000	\$54,662	\$80,000	\$54,662	\$25,338			\$0	\$20,000
Dpt 43 Solid Waste									
(01)FV - Transfer Station Composting Program (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%		\$0	\$5,000
(02)LC - Transfer Station Composting Program (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%		\$0	\$5,000
(03)LC - Waste Packer Plan (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%		\$0	\$5,000
(04)Rocky Lane WTS Survey (2017)	\$10,000	\$6,702	\$10,000	\$6,702	\$3,298	100%	COMPLETE	\$0	\$0
Total Department 43	\$25,000	\$6,702	\$25,000	\$6,702	\$18,298			\$0	\$15,000
Dpt 61 Planning & Development									
(02)Infrastructure Master Plans (CF)	\$240,800	\$228,241	\$12,559	0	\$12,559	95%	waiting on consultant	\$0	\$12,559
(03)Land Use Bylaw Update (CF)	\$100,000	\$93,579	\$59,653	\$53,232	\$6,421	100%	COMPLETE	\$0	\$0
(09)Rural addressing signs (CF)	\$395,000	\$306,400	\$88,600	0	\$88,600	100%	COMPLETE	\$0	\$0
(10)Natural Disaster Mitigation Program (2017)	\$50,000	\$0	\$50,000	0	\$50,000	0%	Grant funding approved - CF \$15,000 ADDITIONAL FUNDS ARE GRANT FUNDED	\$90,000	\$105,000
Total Department 61	\$785,800	\$628,220	\$210,812	\$53,232	\$157,580			\$90,000	\$117,559
Dpt 71 Recreation									
(01)ZA - Hall electrical upgrades (CF)	\$31,887	\$24,473	\$7,414	0	\$7,414		ONGOING	\$0	\$7,414
(14)LC- Ice Rink Foam Dividers (2017)	\$4,987	\$4,871	\$4,987	\$4,871	\$116	100%	COMPLETE	\$0	\$0
(15)LC- Sidewalk to Tennis Court (2017)	\$1,913	\$1,825	\$1,913	\$1,825	\$88	100%	COMPLETE	\$0	\$0
Total Department 71	\$38,787	\$31,169	\$14,314	\$6,696	\$7,618			\$0	\$7,414
Dpt 72 Parks									
(01)FV - Bridge Campsite - Clear Trees (CF)	\$5,000	\$0	\$5,000	0	\$5,000	0%	Requires plan approval	\$0	\$5,000
(02)Fire Pits & Picnic Tables (2017)	\$10,000	\$8,750	\$10,000	\$8,750	\$1,250	100%	ONGOING	\$0	\$1,250
(05)La Crete Street Scape Implementation Committee (CF)	\$0	\$0	\$0	0	\$0		875 Moved Funds of \$18,227 to		
(10)Wadlin Lake - Blocking for dock (CF)	\$2,500	\$0	\$2,500	0	\$2,500	100%	ONGOING	\$0	\$2,500
(11)LC - Shelters (2017)	\$9,500	\$8,327	\$9,500	\$8,327	\$1,173	100%	COMPLETE	\$0	\$0
(12)Wadlin Lake Land Purchase (2017)	\$15,000	\$0	\$15,000	0	\$15,000	100%	funds to 2018 TCA projects	\$0	\$15,000
Total Department 72	\$42,000	\$17,077	\$42,000	\$17,077	\$24,923			\$0	\$23,750
Total 2017 Non Capital Projects	\$3,243,156	\$2,221,554	\$2,259,666	\$1,238,064	\$1,021,602			\$190,000	\$970,786



# 2018 Capital Projects



**MACKENZIE COUNTY**

**TCA Projects 2018**

Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture

**(12) - Administration Department**

Information Technology Network Equipment	30,000	30,000								
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers	30,000	30,000								
FV Cargo Trailer	12,000	12,000								
<i>Total department 12</i>	<b>72,000</b>	<b>72,000</b>	-	-	-	-	-		-	-

**(23) - Fire Department**

LC - Deck Gun (Tompkins)	15,000	15,000								
LC - Pison Intake Valve and Booster Reel (Tompkins)	8,600	8,600								
LC - Wildland Skid	5,200	5,200								
LC - Fire Pumper Truck	-	-				-				
LC - Install Air Conditioning in Fire Hall	-	-								
LC - Install Generator Hook up	8,000	8,000								
<i>Total department 23</i>	<b>36,800</b>	<b>36,800</b>	-	-	-	-	-		-	-

**(26) - Enforcement**

<i>Total department 26</i>	-	-	-	-	-	-	-		-	-
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**(32) - Transportation Department**

Street Sweeper	335,000	310,000				25,000				
AWD Grader x3	1,488,261	910,161				578,100				
FV - Tractor w/ Snowblower Attachment	256,500	195,500				61,000				
FV - Loader										
FV - Mower & Sidearm										
FV - Skidsteer	51,000	26,000				25,000				
LC - Tractor 32hp		-								
LC - Tilt Trailer	11,000	11,000								
LC - Skidsteer	51,000	26,000				25,000				
LC - Pick up Truck	42,000	42,000								
LC - Pick up Truck	42,000	27,000				15,000				
ZA - Back Hoe	139,000	139,000								
ZA - Dump Trailer	12,000	12,000								
FV - Pressure Washer	17,000	16,500				500				
LC - Heated Oil Unit Setup/Storage	40,000	40,000								

Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture
LC - Overhead Crane		-								
FV - 50st Monolithic Curb		-								
FV - Overlay 45 Ave	80,000	80,000								
FV - Overlay 47 Street (Hospital Hill)	40,000	40,000								
FV - Rebuild Eagles Nest Road (2 miles)	800,000	800,000								
FV - Pave Road to Water Point (1 km)		-								
FV - Rebuild Rocky Lane Road	1,000,000	5,000			500,000	495,000				
FV - Crosswalk Lights	10,550	10,550								
FV - Fix Hill on Range Road 134	13,000	13,000								
LC - Cross Walk Lights x2	20,700	20,700								
LC - Chipseal North & South Access	275,000	275,000								
LC - Rebuild Golf Course Rd (1/2 mile)	20,000	20,000								
LC - Rebuild Airport Road (2 miles)	800,000	800,000								
LC - Rebuild Blue Hills Road (2 miles)										
LC - Rebuild Range Road 180 N (2 miles)	800,000	800,000								
LC - Buffalo Head Tower Flood Mitigation	50,000	50,000								
LC - Oil Blumentort Road West	185,000	185,000								
LC - Overlay River Road	880,000	880,000								
LC - Various Overlays Hamlet of La Crete	250,000	250,000								
LC - Thermoplastic Lines Hamlet of La Crete	48,000	48,000								
LC- 1/2 mile Road South of Blue Hill Bridge	300,000	300,000						RR/GCR	150,428	
FV - Shop Parking & Entrance Improvements	12,000	12,000								
<i>Total department 32</i>	<b>8,069,011</b>	<b>6,344,411</b>	-	-	500,000	1,224,600	-		150,428	-

**(41) - Water Treatment & Distribution Department**

FV - Rural Water Supply North of the Peace River	20,000	20,000						GOR	20,000	
LC - Truck replacement	42,000	40,500				1,500				
<i>Total department 41</i>	<b>62,000</b>	<b>60,500</b>	-	-	-	1,500	-		20,000	-

**(42) - Sewer Disposal Department**

ZA - Sewage Forcemain	1,085,000	542,500			542,500					542,500
LC - Main Lift Station Meter	50,000	50,000								
<i>Total department 42</i>	<b>1,135,000</b>	<b>592,500</b>	-	-	542,500	-	-		-	542,500

**(71) - Recreation**

FV - Arena Ice Surface Lighting Upgrade	20,000	20,000								
FV - Boiler Room Upgrades	45,000	45,000								
FV - Facility Door Upgrades	30,000	30,000								
LC - Blue Hills Skate Shack Repairs	20,000	20,000								
LC - Renovate Old Dressing Roms	30,000	15,000				15,000				
LC - Floor Scrubber	7,000	7,000								
LC - Splash Park Electrical & Plumbing	18,000	18,000								
LC - Parking Lot Slurry & Lines	17,500	17,500								
<i>Total department 71</i>	<b>187,500</b>	<b>172,500</b>	-	-	-	15,000	-		-	-



Project Description	2018 Budget	County Cost	External Funding				Internal Funding			
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture

**(72) - Parks & Playgrounds Department**

FV - Processor / Splitter	33,200	33,200								
LC - Zero Turn Mower	15,200	15,200								
3/4 ton pickup	45,000	43,500				1,500				
FV - Parks Storage Shed	27,500	27,500								
FV - Hutch Lake Cabin Expansion	114,000	114,000								
FV - Wadlin Lake Land Purchase	15,000	15,000						GOR	15,000	
<i>Total department 72</i>	<b>249,900</b>	<b>248,400</b>	-	-	-	1,500	-		15,000	-

<b>TOTAL 2018 Capital Projects</b>	<b>9,812,211</b>	<b>7,527,111</b>	-	-	1,042,500	1,242,600	-		185,428	542,500
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# Municipal Reserves



MACKENZIE COUNTY  
MUNICIPAL RESERVES

	Name	Estimated (Dec. 31, 2016)	To be used for projects (TCA & NTCA)	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Interfund Transfers	Estimated (Dec. 31, 2017)	To be used for projects (TCA & NTCA)	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Interfund Transfers	Estimated (Dec. 31, 2018)
	<b>Operating Fund Reserves:</b>											
RESV17	Bursaries	9,250		13,350	(9,250)		13,350					13,350
RESV01	General Operating Reserve	3,137,564	(325,777)	670,000	(382,000)	(15,000)	3,084,787	-		(670,000)		2,414,787
RESV05	Gravel Reclamation	22,377					22,377					22,377
RESV14	Gravel Crushing Reserve	543,955		1,070,000	-		1,613,955			(1,070,000)		543,955
RESV03	Off-Site Levy Reserve	1,277,507					1,277,507					1,277,507
RESV20	Grants to Other Organizations Reserve	620,536	(222,650)		(34,968)	35,000	397,918					397,918
RESV10	Municipal Reserve	478,922	(168,000)				310,922					310,922
	<b>Subtotal - Operating Fund Reserves</b>	<b>6,090,111</b>	<b>(390,650)</b>	<b>1,753,350</b>	<b>(426,218)</b>	<b>20,000</b>	<b>6,720,816</b>	<b>-</b>	<b>-</b>	<b>(1,740,000)</b>	<b>-</b>	<b>4,980,816</b>
	<b>Capital Fund Reserves:</b>											
RESV07	Emergency Service	963,469				(963,469)	-					-
RESV06	Vehicle & Equipment Replacement and Emergency Service Reserve	1,770,195	(505,469)			963,469	2,228,195		250,000			2,478,195
RESV04	Roads Reserve (General)	4,536,864	(655,000)				3,881,864	80,000				3,961,864
RESV19	Street Light Replacement Reserve	-							250,000			250,000
RESV09	Surface Water Management Reserve	2,500,031	255,634				2,755,665					2,755,665
RESV13	Water /Sewer Infrastructure Reserve	386,225				(224,022)	162,203					162,203
RESV18	Rural Water Reserve Fund	2,492,123				190,011	2,682,134					2,682,134
RESV08	Recreation and Parks	250,000	(55,000)				195,000					195,000
RESV08	Recreation Board Reserve - Zama	19,389					19,389					19,389
RESV08	Recreation Reserve - Fort Vermilion	130,076	(55,000)				75,076					75,076
RESV08	Recreation Reserve - La Crete	240,570	(39,110)				201,460					201,460
RESV02	General Capital Reserve	4,049,943	134,536		-	250,000	4,434,479	-				4,434,479
	<b>Subtotal - Capital Fund Reserves</b>	<b>18,038,985</b>	<b>(919,409)</b>	<b>-</b>	<b>-</b>	<b>(34,011)</b>	<b>17,085,565</b>	<b>80,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>17,665,565</b>
	<b>TOTAL RESERVES</b>	<b>24,129,096</b>	<b>(1,310,059)</b>	<b>1,753,350</b>	<b>(426,218)</b>	<b>(14,011)</b>	<b>23,806,381</b>	<b>80,000</b>	<b>500,000</b>	<b>(1,740,000)</b>	<b>-</b>	<b>22,646,381</b>
	Established reserves as per Council policies											



# 2018 Municipal Taxes

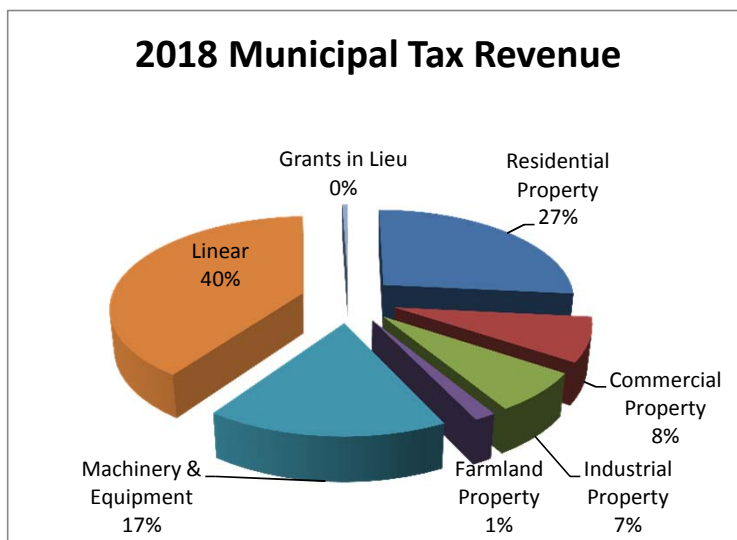
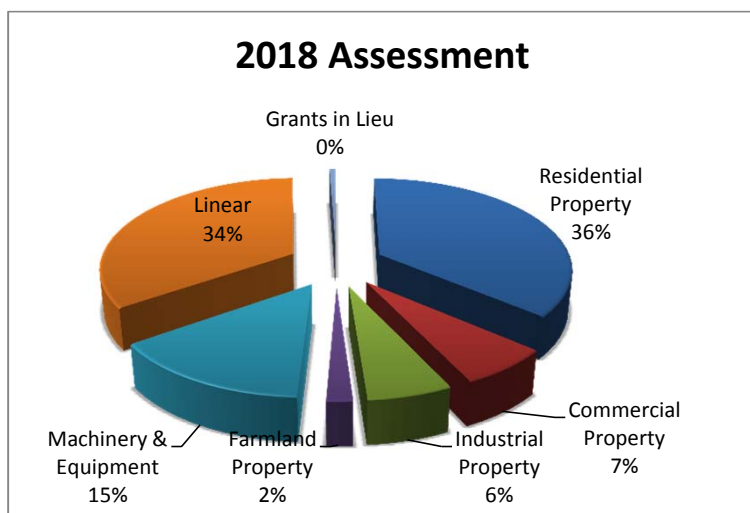




	2017 assessment	% change estimated	2018 estimated assessment	2018 projected revenue
Residential Property	780,624,090	12.22%	876,014,980	6,577,120
Commercial Property	149,145,140	7.97%	161,034,290	1,916,791
Industrial Property	121,540,530	19.22%	144,903,740	1,724,789
Farmland Property	44,343,070	0.43%	44,532,950	378,886
Machinery & Equipment	359,713,940	-2.04%	352,362,750	4,194,174
Linear	825,930,250	0.00%	825,912,530	9,830,837
Grants in Lieu	9,845,820	37.12%	13,500,750	131,598
<b>Total Taxable Assessment</b>	<b>\$2,291,142,840</b>	<b>5.55%</b>	<b>\$2,418,261,990</b>	<b>\$24,754,196</b> (1)
Tax exempt assessment	187,119,170	18.51%	221,748,850	0
<b>Total Assessment</b>	<b>\$2,478,262,010</b>	<b>6.53%</b>	<b>\$2,640,010,840</b>	<b>\$24,754,196</b> (2)

Notes:

(1) Please note that 2017 tax bylaw rates were used in the calculation of the projected 2018 tax revenues.





# 2018 Grants to Other Organization



# MACKENZIE COUNTY

## Summary of 2018 Grants to Other Organizations (NPOs)

Orginazation	2018 Budget	2018 Request	2017 Budget	2016 Actual	2015 Actual
Mackenzie County Library Board	241,550	241,550	239,080	237,910	228,000
Recreation Boards	1,198,919	2,063,050	1,727,739	1,370,546	1,105,901
FCSS	373,353	468,271	373,353	373,353	293,341
Agriculture	131,000	133,000	127,000	110,000	150,000
Other	550,400	835,500	464,541	426,908	402,500
	2,495,222	<b>3,741,371</b>	<b>2,931,713</b>	<b>2,518,717</b>	<b>2,179,742</b>

## Specification of requests by location:

Location	FCSS	Other Grants	Recreation Boards	Agriculture	Mackenzie County Library	Total
3 Recreation Boards - Capital			175,500			175,500
Fort Vermillion	149,202	54,500	352,993			556,695
La Crete	215,210	159,700	518,031			892,941
Zama	8,941	8,000	152,396			169,337
High Level		40,000				40,000
Rocky Lane		39,000				39,000
Rainbow Lake		25,000				25,000
Library					241,550	241,550
Other (Regional)		88,000		131,000		219,000
Tourism		1,000				1,000
Cemeteries		4,200				4,200
<b>Total 2018 Budget</b>	<b>373,353</b>	<b>419,400</b>	<b>1,198,919</b>	<b>131,000</b>	<b>241,550</b>	<b>2,364,222</b>

Library Boards

Mackenzie Library Board

	2018 Budget	change	2018 Request	change	2017 Actual	change	2016 Actual	change	2015 Actual	change
Mackenzie Library Board	212,500	0.00%	212,500	0.00%	212,500	0.00%	212,500	0.00%	212,500	1.09%
Town of High Level Cost Sharing*	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	-1.96%
Utilities	13,550		13,550	22.29%	11,080	11.81%	9,910	10.79%	8,945	
Total	241,550		241,550	1.03%	239,080	0.49%	237,910	0.41%	236,945	4.83%

Population	10,927	10,927	10,925	10,927
\$ per capita	\$22.11	\$21.88	\$21.78	\$21.68

## Mackenzie County

## Recreation Boards

		2018 Budget	2018 Requests	2017 Actual	2016 Actual	2015 Actual
<b>FV Recreation Society</b>	Capital - see specification	98,000	853,200	555,000	113,870	129,500
	Operating - Board & Facilities	213,728	233,496	185,850	185,850	185,850
	<b>Total requested</b>	<b>311,728</b>	<b>1,086,696</b>	<b>740,850</b>	<b>299,720</b>	<b>315,350</b>
	<i>Paid by County:</i>					
	Operating - utilities	122,353	113,948	116,527	69,807	110,978
	Operating - insurance	16,912	17,103	16,912	16,912	17,555
	<b>Total requested + paid by County</b>	<b>450,993</b>	<b>1,217,747</b>	<b>874,289</b>	<b>386,439</b>	<b>443,884</b>

<b>LC Recreation Society</b>	Capital - see specification	77,500	172,500	177,700	414,149	82,030
	Operating - Board & Facilities	343,390	378,800	298,600	298,600	242,585
	<b>Total requested</b>	<b>420,890</b>	<b>551,300</b>	<b>476,300</b>	<b>712,749</b>	<b>324,615</b>
	<i>Paid by County:</i>					
	Operating - utilities	137,813	113,652	131,250	71,439	125,000
	Operating - insurance	36,828	37,267	36,828	36,828	38,319
	<b>Total requested + paid by County</b>	<b>595,531</b>	<b>702,219</b>	<b>644,378</b>	<b>821,016</b>	<b>487,934</b>

<b>Zama Recreation Society (excl. FCSS &amp; excl. Chamber of Commerce)</b>	Capital - see specification	-	-	75,000	30,920	78,200
	Operating - Board & Facilities	136,732	118,880	118,880	118,880	118,880
	<b>Total requested</b>	<b>136,732</b>	<b>118,880</b>	<b>193,880</b>	<b>149,800</b>	<b>197,080</b>
	<i>Paid by County:</i>					
	Operating - Utilities	9,895	18,387	9,424	7,523	8,975
	Operating - Insurance	5,769	5,816	5,769	5,769	5,885
	<b>Total requested + paid by County</b>	<b>152,396</b>	<b>143,084</b>	<b>209,073</b>	<b>163,092</b>	<b>211,940</b>

Summary	2018 Budget	2018 Requests	2017 Actual	2016 Actual	2015 Actual
Total capital (County's portion)	175,500	1,025,700	807,700	558,939	289,730
Total operating	693,850	731,176	603,330	603,330	547,315
<b>Total capital + operating</b>	<b>869,350</b>	<b>1,756,876</b>	<b>1,411,030</b>	<b>1,162,269</b>	<b>837,045</b>
County-paid utilities & insurance	329,570	306,174	316,709	208,277	306,713
<b>Grand total</b>	<b>1,198,919</b>	<b>2,063,050</b>	<b>1,727,739</b>	<b>1,370,546</b>	<b>1,143,758</b>

\*Utilities includes increase due to the Alternative Supply Reserve Fund for Northern Lights Gas Co-Op

Specification of Capital Grant Requests for 2018 (includes non-TCA items)	2018 Budget	2018 Requests	Cost Allocation - Approved			Notes
			Rec. Board cost share	County cost share	Total	
<i>Fort Vermilion Recreation Society:</i>						
New Hockey Boards and Glass for ice surface W/ netting		240,000				
Facility Lighting upgrade (lobby & ice surface)	20,000	50,000			-	
Boiler Room upgrades	45,000	45,000			-	
Splash Pad Renovations		20,000			-	
Second Beach Volleyball court		10,000			-	
Facility Door upgrade	30,000	30,000				
Facility Security Camera System	3,000	12,000				
Fitness Centre Equipment	-	20,000				
Full Size Soccer Nets	-	10,000				
Facility Booking Software		2,400				
Install Air Conditioning		59,800				
Artificial Ice Header Replacement		79,000				
Emergency Generator		275,000			-	
<b>Subtotal - Fort Vermilion Recreation Society</b>	<b>98,000</b>	<b>853,200</b>	-	-	-	
<i>La Crete Recreation Society:</i>						
Sprinklers for Ball Diamonds		60,000			-	
Skate Shack in Bluehills, shingles, roof extension, siding	20,000	20,000			-	
Renovate old dressing rooms (paint, vanities, bench)	-	35,000			-	
two sets of mini nets & portable boards	8,500	8,500			-	
Floor Scrubber	7,000	7,000			-	
Two Heaters for Bleachers	6,500	6,500			-	
Splash Park Electrical and Plumbing	18,000	18,000			-	
Wheel chair lift for hall & Wheel chair accessibility						no amount given
Parking Lot Slurry & Lines	17,500	17,500			-	
<b>Subtotal - La Crete Recreation Society</b>	<b>77,500</b>	<b>172,500</b>	-	-	-	
<i>Zama Recreation Society:</i>						
Requesting only Carry forward from 2017						
<b>Subtotal - Zama Recreation Society</b>	-	-	-	-	-	
<b>Total - Recreation Societies</b>	<b>175,500</b>	<b>1,025,700</b>	-	-	-	



Mackenzie County

Schedule of Recurring Grants - FCSS

	2018 Budget	change	2018 Requests	change	2017 Actual	change	2016 Actual	change	2015 Actual	change
Fort Vermilion FCSS	149,202	-37%	238,700	60%	149,202	18%	149,202	18%	126,019	0%
La Crete FCSS	215,210	-2%	220,630	3%	215,210	18%	215,210	18%	181,770	0%
Zama FCSS	8,941	0%	8,941	0%	8,941	18%	8,941	18%	7,552	0%
<b>Total FCSS Funding Requested:</b>	<b>373,353</b>	-20%	<b>468,271</b>	25%	<b>373,353</b>	18%	<b>373,353</b>	18%	<b>315,341</b>	0%
Provincial FCSS Funding (80%)	298,682	0%	298,682	0%	298,682	18%	298,682	18%	252,273	0%
Municipal Share (20%)+	74,671	0%	74,671	0%	74,671	18%	74,671	18%	63,068	0%
<b>Provincial + Municipal funding available:</b>	<b>373,353</b>	0%	<b>373,353</b>	0%	<b>373,353</b>	18%	<b>373,353</b>	18%	<b>315,341</b>	0%
<b>Requested over the funding available:</b>			<b>94,918</b>		<b>0</b>		<b>0</b>		<b>0</b>	

The 20% municipal share is funded by the County's municipal taxes.

**Mackenzie County**  
**Grants to Other Non-Profit Organizations**

Organization	Operating or Capital	2018 Budget	2018 Request	2017 Approved	2016 Approved	2015 Approved
Assumption Region Community Policing Society	Operating	-	6,040	-	-	-
Frontier Veterinary Services	Operating - Large Animal	26,000	26,000	20,000	-	-
	Operating	40,000	40,000	40,000	60,000	100,000
FV Agricultural Society - Heritage Centre	Operating	25,000	45,000	25,000	25,000	25,000
FV Area Board of Trade	Operating	17,000	80,510	12,000	12,000	12,000
FV Friends of the Old Bay House Society	Utilities only	2,500	23,000	11,500	-	-
FV Mackenzie Applied Research Association	Operating	50,000	50,000	50,000	50,000	50,000
	Operating	15,000	15,000	15,000	-	-
FV Royal Canadian Legion, Branch 243	Operating	6,000	-	6,000	6,000	6,000
FV Seniors' Club	Operating	4,000	-	4,000	4,000	4,000
FV Walking Trail - in TCA budget	Operating	-	-	-	-	10,000
Fort Vermilion Youth Programs	Operating	-	-	-	-	5,000
HL Agricultural Exhibition Association	Capital	15,000	15,000	15,000	10,000	10,000
HL Rural Community Hall	Operating	10,000	10,000	10,000	10,000	10,000
	Capital	15,000	15,000	10,000	10,000	7,000
HL Trappers Association	Capital	-	-	6,000	-	-
LC Area Chamber of Commerce	Operating	25,000	25,000	23,000	23,000	23,000
LC Agricultural Society - Mennonite Heritage Village	Capital	13,000	13,000	10,000	10,000	10,000
	Operating	35,000	80,000	35,000	35,000	35,000
	Operating-Utilities & Insurance	41,000	41,000	41,000	22,489	41,506
LC Community Equine Centre	Operating - Heat and Power	10,000	-	10,000	100,000	-
LC Field of Dreams Stampede Committee (Rodeo)	Capital	10,000	90,000	35,000	-	-
LC Meals for Seniors	Operating	6,000	6,000	4,000	4,000	4,000
LC Polar Cats	Operating	5,000	15,000	5,000	5,000	5,000
LC Seniors Inn (drop-in centre)	Operating	3,000	3,000	3,000	3,000	3,000
	Operating - Utilities	4,000	2,450	1,341	1,219	1,456
LC Walking Trails - in TCA budget	Operating	-	-	-	-	10,000
Mackenzie Regional Community Society	Operating	-	10,000	-	-	-
Rainbow Lake Family Centre	Capital	-	6,300	5,000	-	10,000
Rainbow Lake Nursery School Society	Capital	-	4,000	-	-	-
Rainbow Lake Youth Center	Capital	-	28,000	-	-	-
	Operating	25,000	39,000	7,500	-	-

**Mackenzie County**  
**Grants to Other Non-Profit Organizations**

Organization	Operating or Capital	2018 Budget	2018 Request	2017 Approved	2016 Approved	2015 Approved
Rocky Lane Agricultural Society	Capital	15,000	15,000	12,000	12,000	14,000
	Operating	14,000	14,000	12,000	14,000	14,000
	Operating - Arena Heat and Power	10,000	-	10,000	-	-
Tompkins Improvement Board	Operating	7,700	15,000			
Watt Mountain Wanderers	Operating	-	-	5,000	5,000	10,000
ZA Chamber of Commerce	Operating	8,000	8,000	8,000	8,000	8,000
REDI	Operating	28,000	28,000	28,000	28,000	28,000
Farm Safety	Operating	-	2,000			
Mackenzie Tourism (DMO)	Operating	-	-	-	-	15,000
Mackenzie Golf	Operating	1,000	1,000	1,000	1,000	1,000
High School Bursaries	Operating	25,000	25,000	25,000	24,000	25,000
Cemeteries	Operating	4,200	4,200	4,200	4,200	3,500
Grants to Other Organizations - Misc	Operating	15,000	15,000	15,000		
Emergent/ Emergency Funding	Operating	20,000	20,000			
<b>Total</b>		<b>550,400</b>	<b>835,500</b>	<b>464,541</b>	<b>426,908</b>	<b>400,462</b>

\*Blanks indicate no application received

Mackenzie County  
Cemeteries

	2018 Budget	2018 Request	2017 Actual	2016 Actual	2015 Actual	2014 Actual	2013 Actual
St. Henry's RC Cemetary	600	600	600	600	500	500	500
St. Luke's Anglican Cemetary	600	600	600	600	500	500	500
La Crete Bergthaler	600	600	600	600	500	500	500
La Crete Christian Fellowship	600	600	600	600	500	500	500
North Paddle River Cemetary	600	600	600	600	500	500	500
Cornerstone Evangelical Church	600	600	600	600	500	500	500
Ruthenian Greek Cemetary	600	600	600	600	500	500	500
	4,200	4,200	4,200	4,200	3,500	3,500	3,500